

## CITY OF LEWISTOWN PUBLIC HEARING

August 14, 2018 at 6:00 p.m.

The Lewistown City council met in the council chambers for public hearing regarding pre-annexation of Davis Property.

**PRESENT:** Aldermen Clark, Kelley Weese, Spotloe, and Mayor Elmer Littlefield. Also present Treasurer Debbie Brown, administrator Amanda Woodruff, city clerk Cindy Goddard and Attorney Nathan Collins. Gary and Lisa Davis are requesting city water for new home. The agreement is if they ever become contiguous with the city of Lewistown he will annex into the city limits. No public in audience and no objections. The Mayor closed public hearing at 6:12 p.m.

## CITY OF LEWISTOWN PUBLIC HEARING

August 14, 2018 at 6:15 p.m.

**PRESENT:** Aldermen Clark, Kelley Weese, Spotloe, and Mayor Elmer Littlefield. Also present Treasurer Debbie Brown, administrator Amanda Woodruff, city clerk Cindy Goddard and Attorney Nathan Collins. The Lewistown City council met in the council chambers for public hearing regarding pre-annexation of Collins Property. Nathan and Leigh-Ann Collins are requesting city water for new home. Agreement if they ever become contiguous with the city of Lewistown they will annex into the city limits. Nathan Collins present for the meeting, no objections. The Mayor closed at public hearing at 6:25 p.m.

## LEWISTOWN CITY COUNCIL MEETING

DATE August 14, 2018

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**ROLL CALL: PRESENT:** Aldermen Clark, Kelley, Weese, Spotloe and Mayor Elmer Littlefield. Also present: Wendy Martin from the Fulton Democrat, City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, Chief of Police John Werland, Public Works Director Gary Shawgo, City Attorney Nathan Collins, John Foxall , Kim Pascal, Vickie Hood, Lindsey Samp with CliftonLarsonAllen, Mike Hensler. Chris Helle, Don Archdale, Emily Juraco Morton and assistant, and Gary Davis. **ABSENT:** Alderman Burget.

**DECLARATION OF QUORUM** by Mayor Elmer Littlefield

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**CLERKS REPORT/MINUTES:** Cindy Goddard.

Alderman Clark made a motion to approve the minutes of July 10, 2018, second by Alderman Spotloe roll call vote, the motion carried all ayes.

Alderman Clark made a motion to approve the minutes of July 20, 2018, Special Meeting, second by Alderman Spotloe roll call vote, the motion carried all ayes.

**TREASURER'S REPORT:** Debbie Brown. Debbie has nothing new to report. Aldermen have treasurer's report. Alderman Kelley made a motion to approve the treasurer's report, second by Alderman Clark roll call vote, the motion carried all ayes.

**BILLS:**

Alderman Kelley made a motion to approve all bills properly endorsed; Seconded by Alderman Weese, roll call vote, the motion carried with all ayes.

**PUBLIC COMMENTS AND PETITIONS:**

Kim Pascal asked is it ok to tape and video record the council meetings? Attorney Collins to check it out will let her know at next meeting.

**ATTORNEY'S REPORT:** Attorney Nathan Collins, nothing at this time.

**ENGINEER'S REPORT:** Keith Plavec. No Engineer present.

**COMMITTEE REPORTS:**

Finance – Alderman Clark: ICRMT Renewal (the workers comp liability insurance) application out at this time. Amanda Woodruff didn't know if should put out for bid or keep present group (Snedeker). All agree to stay with present company.

Sewer – Alderman Burget: Absent

Street & Alley – Some flags on Main Street are fading out per Alderman Clark ask if something could be done. A few are replaced each year. Usually get around 30 new ones each year, still have a few the faded one will get replaced.

Police/ESDA – Alderman Spotloe: Nothing to report. Per Chief Werland, Nate Adkins has graduated now and is full time. Has the Stop sign been checked out by Pratts Hardware Store asked Alderman Clark? The Chief said people just need to pull out Chief said yes they will be.

Water – Alderman Weese: Nothing to report.

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Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: The city dump had a large quantity of shingles and a lot of waste dumped, so Chief Werland checked tape and contacted the person that dumped them. Alderman Kelley thanked the Chief for taking care of this.

Tourism – Mayor Littlefield: Nothing to report.

Billie and Jack Simmons arrived at 6:45 p.m.

### OLD BUSINESS:

- A. Discuss/Approve Appointment of New Alderman in Ward 2 – John Foxall got the background check done by Elam Detective Agency, no felonies found. Alderman Kelley wants to make sure if any conflict with suing the police department, according to the Mayor no law suit at this time. Mr. Foxall said no law suit at this time and cannot discuss the matter because of the minors involved. Motion by Alderman Weese, second by Alderman Spotloe to approve appointment of John Foxall to be alderman of Ward 2, roll call vote, Alderman Clark NO, Alderman Kelley NO, Alderman Weese Yes, Alderman Spotloe Yes, and Mayor Littlefield YES. Now John Foxall is the Alderman for Ward 2.
- B. Discuss/Approve Black Maple Coffee TIF Application - Emily Juraco Morton is putting a drive-thru and café in the Big Horse Inn & Suites; it will include breakfast and specialty coffees. She is renovating the original portion of hotel, and putting in kitchen. At this time she will open at 6:00 p.m. and close at 2:00 p.m. Monday thru Saturday. Per Mayor a new Chinese restaurant is building here. TIF funds unallocated is \$43,593.93, remainder to receive is \$29,569.04. Alderman Kelley said \$35,000 was split for the other restaurants. Motion by Alderman Kelley for an \$18,000.00 TIF grant and \$17,000.00 loan to Black Maple Coffee, second by Alderman Clark, roll call vote motion carried all ayes.

### NEW BUSINESS:

- A. Discuss/Approve CAD Mobile and CAD Web Viewer Program for Police Department. All Aldermen have a 911 sheet in front of them explaining the CAD mobile and web program. Currently have to pay \$177.00 a month x 12 equals \$2,124.00 a year. Chris Helle, ESDA director, explains the CAD mobile is going to be provided to police department for free. Soft ware will have mobile reporting this prevents from getting into legal issues. A lot of options such as AVL (available vehicle location) shows route to call, providing four cars and one desktop at no charge to city. The chief will be able to log in from his home. \$3,000.00 is one time fee and \$630.00 maintenance per year. No additional man power needed. Motion by Alderman Spotloe to

- approve CAD Mobile and CAD Web Viewer Program for police department, second by Alderman Kelley, roll call vote, motion carried all ayes.
- B. CliftonLarsonAllen Presentation of FY2018 Audit Report. – Lindsey Samp presents the power points of financial statement. (Audit Closing Discussion)
  - C. Discuss/Approve Davis Water TAP and Pre-Annexation. Motion by Alderman Spotloe to approve Gary and Lisa Davis water TAP and Pre-Annexation, second by Alderman Clark, roll call vote, motion carried all ayes.
  - D. Discuss/Approve Collins Water TAP and Pre-Annexation. – Motion by Alderman Spotloe to approve Nathan and Leigh-Ann Collins water TAP and Pre-Annexation, second by Alderman Clark, roll call vote, motion carried all ayes.
  - E. Discuss/Approve Donation to VFW – Discussion on donation for paying an invoice that the VFW presented at previous meeting for water leak. It is against the law to donate taxpayer funds to private organizations. Per Mayor the laws will have to be checked into before any donations is given out by the city.
  - F. Discuss/Approve Repairs for 3 Ton Dump Truck Bed – Gary Shawgo drives a 1999 3 ton dump truck for city, it runs good, just needs the bed repaired. Received a bid from Jarvis welding to place plates in bed and cut out and replace rust in the side. Motion by Alderman Spotloe to accept the bid from Jarvis Welding Company of estimate of \$2,300.00-\$2,500.00, second by Alderman Weese, roll call vote, motion carried all ayes.

**ADJOURNMENT:**

Alderman Kelley made a motion to adjourn at 7:35 p.m.; Seconded by Alderman Spotloe motion carried all ayes.

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Cindy Goddard, City Clerk