

LEWISTOWN CITY COUNCIL MEETING
DATE September 28, 2021

The Lewistown City Council met in regular session in the council chambers. Mayor Douglas Lafary called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

Invocation by Mayor Lafary

ROLL CALL: PRESENT: Alderperson Brad Ward, Kendall Miller, Kim Pascal, and Mayor Doug Lafary. Also present: City Clerk Cindy Goddard, Public Works Director Evinn Palmer, and City Attorney Nathan Collins. ABSENT: Alderperson Sally Clark, John Spotloe., and Trever Kelley.

DECLARATION OF QUORUM by Mayor Doug Lafary

CLERKS REPORT/MINUTES: Cindy Goddard. Nothing to report.
Alderperson Miller made a motion to approve the minutes of September 14, 2021, second by Alderperson Pascal, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Absent.

ATTORNEY'S REPORT: Attorney Nathan Collins. Nothing new to report.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

PUBLIC COMMENTS AND PETITIONS: None

COMMITTEE REPORTS:

Finance/Insurance/Zoning– Alderperson Clark: Absent

Sewer – Alderperson Spotloe: Absent

Street & Allies – Alderperson Miller: The public works department is pouring some pieces of sidewalks, cleaning them and working on storm drains.

Police/ESDA – Alderperson Ward: Nothing to report.

Water – Alderperson Miller: Nothing to report.

Utilities/Publications – Alderperson Kelley: Absent

Buildings and Grounds – Alderperson Kelley: Absent

Tourism – Alderman Pascal: Going to have music and food in the park on Saturday for the Scenic Drive starting at 11:00 a.m. It is a fund raiser for a new bigger shed. Have some money set back from this past summer, not sure how much is needed according to Alderperson Kendall Miller.

Tax Increment Financing – Alderperson Spotloe: Absent

Citizens Committee – Amanda Smith heard a lot of positive comments about the all town clean up. Regarding the Rebuild Downtown and Main Street grant it is for locations in the Commercial area, the municipality does not have to match the funds. Could be multiple projects tied in together. See attached information. Maybe for the committee it needs to be anyone that is passionate about the downtown area. A goal to try and tie in the wineries, boutiques, and apple orchard. Wants the Music in the Park to be bigger to draw in people. Maybe a town hall meeting to get ideas. Need to get the business owners all together to see what they want and get involved. Make a list of business owners and invite them to town hall meeting. Will get a starter committee together. The Municipality does not have to match but the business owner matches 50 percent.

Christmas Committee – Kenny Haacke not present but 30 trees have been ordered per Cindy Goddard.

WORKS DIRECTOR'S REPORT – Evinn Palmer Director, had all town clean up, there were 122 truckloads picked up and placed in 10 roll off dumpsters. Took three days to complete. Have been working on sidewalks, pouring cement and cleaning them up and welded up catch basins. Mayor stated they are doing a good job.

UNFINISHED BUSINESS:

1. Discuss/Approve all Town Wiener Roast for Fall – Alderperson Kim Pascal has been working on this. Chamber is donating \$50.00 but does not want to put it on. Need at least 100 hot dogs, buns, candy bags, and marshmallows possibly. Will have a costume contest and prizes along with music. Maybe October 23, from 4:00 to 7:00, will determine time later, at Fulton County Fairgrounds. Will make and send out flyers. Table till next meeting for final plans.

NEW BUSINESS:

1. Discuss/Approve closing West Euclid from Main to Adams for the Rocket Tap to have Benefit for the Humane Society – Per Billie Simmons, owner of Rocket Tap, the Humane Society lost their funding for the spade program. It will take place October 9, from 3:00 p.m. to 11:00 p.m. They are selling tickets for a Henry Golden Boy gun to be given away, and a 50/50 drawing. Motion by Alderperson Miller to close West Euclid from Main to Adams for the Rocket Tap to have Benefit for The Humane Society on October 9 from 3:00 to 11:00 p.m., second by Alderperson Ward, motion carried all ayes.
2. Discuss/Approve renewing CD in the amount of \$152,767.62 – Cindy Goddard City Clerk called all four banks and got the interest rate for 18 months and 24 months, Ipava Bank .50% and .60%, Mid America Bank .35% and .40%, Prairie

State Bank .20% and .29% and Havana Bank .50% and .60%. Discussion if it should be 18 or 24 months, decided 18 incase rate goes up. Motion by Alderperson Miller to renew for 18 months for .50% and keep at Ipava State Bank, second by Alderperson Pascal, roll call vote motion carried all ayes.

3. Discuss Grant for “Rebuild Downtown and Main Streets” forming committee – discussed above tabled at this time.
4. Discuss/Approve Ordinance pertaining to Coronavirus Local Fiscal Recovery Fund (ARPA Grant Fund) – This Ordinance lets the City of Lewistown spend the ARPA money. Motion by Alderperson Ward, second by Alderperson Miller to approve the Ordinance pertaining to spending the ARPA grant, roll call vote, motion carried all ayes.

PRESENTATION OF BILLS:

Alderperson Pascal made a motion to approve all bills properly endorsed; Seconded by Alderperson Ward roll call vote, the motion carried with all ayes

CLOSED SESSION: No closed session

ADJOURNMENT:

Alderperson Miller made a motion to adjourn at 7:25 p.m.; Seconded by Alderperson Pascal motion carried all ayes.


Cindy Goddard, City Clerk

State of Illinois Uniform Notice of Funding Opportunity (NOFO)
Summary Information

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	John O'Conner (CEO.RDMS@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	1
Funding Opportunity Title	Rebuild Downtowns & Main Streets Capital Grant
CSFA Number	420-00-2560
CSFA Popular Name	Rebuild Downtowns & Main Streets
Anticipated Number of Awards	30
Estimated Total Program Funding	\$50,000,000
Award Range	\$250000 - \$3000000
Source of Funding	State
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	Yes : Section 3 of 30 ILCS 420 the Capital Development Bond Act of 1972; Section 4 of 30 ILCS 425 the Build Illinois Bond Act; 30 ILCS 330 the General Obligation Bond Act
Posted Date	09/10/2021
Application Date Range	09/10/2021 - 01/10/2022 : 11:59PM
Grant Application Link	Please select the entire address below and paste it into the browser... https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/Pages/2560-2019.aspx .
Technical Assistance Session	Offered : Yes Mandatory : No Date : 09/13/2021 : 4:00PM Registration link : https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434

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Summary Information

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	John O'Conner (CEO.RDMS@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	1
Funding Opportunity Title	Rebuild Downtowns & Main Streets Capital Grant
CSFA Number	420-27-2729
CSFA Popular Name	Rebuild Downtowns & Main Streets
Anticipated Number of Awards	30
Estimated Total Program Funding	\$45,000,000
Award Range	\$250000 - \$3000000
Source of Funding	Federal
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	<p>Yes : Section 3 of 30 ILCS 420 the Capital Development Bond Act of 1972; Section 4 of 30 ILCS 425 the Build Illinois Bond Act; 30 ILCS 330 the General Obligation Bond Act</p> <p>ARPA funds are being used to complement the bond funds for this program so for consistency the indirect cost restriction needs to apply to both funding sources.</p>
Posted Date	09/10/2021
Application Date Range	09/10/2021 - 01/10/2022 : 11:59PM
Grant Application Link	<p>Please select the entire address below and paste it into the browser...</p> <p>https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/Pages/2560-2019.aspx</p>
Technical Assistance Session	<p>Offered : Yes</p> <p>Mandatory : No</p> <p>Date : 09/13/2021 : 4:00PM</p> <p>Registration link :</p> <p>https://illinois.webex.com/illinois/onstage/g.php?MTID=ed9338fa5fca558bcb4ad80b340226434</p>

Agency-specific Content for the Notice of Funding Opportunity Rebuild Downtowns & Main Streets Capital Grant Program

NOFO ID: 2560-2019 and 2729-2020

A. Program Description

The Rebuild Downtowns & Main Streets Capital Grant Program (Rebuild Downtowns & Main Streets), will provide grants of up to \$3 million to support improvements and encourage investment in commercial corridors and downtowns that have experienced disinvestment, particularly in communities hardest-hit by the COVID-19 public health and economic crisis. Through this program, we will fund capital projects that make these commercial areas in Illinois more attractive for private investment, generate short-term and long-term employment opportunities, and improve quality of life in the community through high-quality infrastructure and amenities. **This opportunity is being jointly posted to 2 CSFAs (420-00-2560 and 420-27-2729) and applicant only needs to apply once to be considered for the opportunities posted to both CSFAs.**

DCEO administers grant programs designed to promote and enhance economic development as specified by the Fiscal Year 2022 appropriation bill (Public Act 102-0017) enacted by the Illinois General Assembly. This grant is a component of both the Rebuild Illinois capital plan (https://www2.illinois.gov/sites/capitalmarkets/Documents/20266-Rebuild_Illinois_Capital_Plan.pdf#search=rebuild%20Illinois%20capital%20plan) and the 2019 Illinois Economic Plan (<https://www2.illinois.gov/dceo/Documents/IllinoisEconomicPlan2019.10.9.2019.pdf>) and will be supported in part by federal funding through the American Rescue Plan Act of 2021 (P.L. 117-2, 42 USC 802) ("ARPA" or "American Rescue Plan Act"). The funded project must meet bondable requirements set forth in 30 ILCS 425 Build Illinois Bond Act (30 ILCS 425 et seq.) and as further defined in Section D.6 of this notice. The subset of projects funded using federal funding from the American Rescue Plan Act must be eligible projects, according to guidelines from the U.S. Treasury regarding the use of Coronavirus State Fiscal Recovery Funds.

To be eligible for this grant opportunity, projects must be located in a commercial corridor or downtown area with multiple public-facing commercial establishments. Eligible projects include -- but are not limited to -- new construction or rehabilitation of the following:

- Roads, parking, and sidewalks
- Transit, pedestrian, or bicycle infrastructure
- Broadband infrastructure
- Water/sewer infrastructure¹
- Public spaces, such as parks and plazas, including lighting and landscaping
- Sustainable investment in or modernization of structures in disrepair
- Mixed-use development or transit-oriented development

This grant opportunity is intended for infrastructure investment that has a strong and direct connection with efforts to promote recovery from the COVID-19 health and economic crisis. Priority will be given to projects that:

¹ For a description of which capital projects in broadband and water/sewer infrastructure are eligible for ARPA funds, see categories 5.16 through 5.17, and 5.1 through 5.15, respectively from the CSFR Reporting Guidance (<https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>). While ARPA-eligible projects will receive priority, projects are not required to be eligible for ARPA to be awarded a grant under this opportunity.

- Are located in a disproportionately impacted area (DIA), as defined for the Back to Business Grant Program (<https://www2.illinois.gov/dceo/SmallBizAssistance/Pages/B2B.aspx>); an Opportunity Zone (<https://www2.illinois.gov/dceo/Pages/OpportunityZone.aspx>); or a Qualified Census Tract (QCT) (<https://www.huduser.gov/portal/datasets/qct.html>)
- Are located in a rural area that has experienced major economic disinvestment or job loss
- Advance initiatives that are part of a regional or local plan
- Demonstrate a likelihood of attracting future private investment
- Benefit a corridor or business district with significant presence of businesses in industries hard-hit by COVID-19, including hospitality, tourism, and the arts
- Preserve structures of historic significance that enhance the unique character of the corridor or neighborhood
- Demonstrate extensive community support
- Feature a strong minority inclusion plan and commit to a competitive Business Enterprise Program (BEP) goal (<https://www2.illinois.gov/cms/business/sell2/bep/pages/default.aspx>)
- Receive additional funding support from the federal government, local government, or private sources

Grants to private businesses or organizations (including non-profits) must include a minimum match of 50%. For more details, see Section C2. Units of local government are not required to offer matching funds but doing so may improve the chances of receiving an award.

Successful applicants will demonstrate that investment plans are well-conceived, consistent with local and regional economic development strategies, facilitate recovery from the economic downturn caused by the COVID-19 pandemic, and will promote job creation and enhance quality of life in the area.

B. Funding Information

This grant program is utilizing state capital funds through the Rebuild Illinois Capital Plan enacted by Public Act 102-0017 and federal funds provided through the American Rescue Plan Act. The total amount of grant funds anticipated for this award is \$50 million. Individual awards will range from \$250,000 to \$3,000,000.

Applicants must submit a project narrative that describes in detail how the award will be executed. The project narrative should include enough information for DCEO to understand the scope of the project, the budget, including a detailed breakdown of the costs associated with each budget line and any additional necessary detail to enable DCEO to manage the grant agreement activity against planned project performance. The Project Narrative must include evidence of capacity, quality and need as defined in Section E.1.

Agreement(s) and budget(s) with subrecipients and subcontractors must be pre-approved by and on file with DCEO. Agreements can be submitted to DCEO when available. Subcontractors and subrecipients are subject to all applicable provisions of the Agreement(s) executed between DCEO and the grantee.

Subcontractors and subrecipients are subject to all applicable provisions of the Agreement(s) executed between DCEO and the grantee. The successful applicant shall retain sole responsibility for the performance of its subrecipient(s) and/or subcontractor(s).

The release of this NOFO does not obligate the Department to make an award.

C. Eligibility Information

An entity must be registered in the Grant Accountability and Transparency Act (GATA) Grantee Portal, www.grants.illinois.gov/portal at the time of grant application. The portal will verify that the entity:

- Has a valid FEIN number;
- Has a valid DUNS number;
- Has a current SAM.gov account;
- Is not on the Federal Excluded Parties List;
- Is in Good Standing with the Illinois Secretary of State, as applicable;
- Is not on the Illinois Stop Payment list; and
- Is not on the Department of Healthcare and Family Services Provider Sanctions list.

Entities on the Illinois Stop Payment List and/or the Federal Excluded Parties List at time of application submission will not be considered for an award.

An automated email notification to the entity alerts them of “qualified” status or informs how to remediate a negative verification (e.g., inactive DUNS, not in good standing with the Secretary of State). A federal Debarred and Suspended status cannot be remediated.

Pursuant to the policy of the Illinois Office of the Comptroller, to receive grant funds from the State of Illinois, a grantee must be considered a regarded entity by the IRS for federal income tax purposes. Disregarded entities will not be eligible to receive grant funds.

1. Eligible Applicants include:

1. Private businesses
2. Non-profit organizations
3. Units of Local Government

The Department complies with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

2. Cost Sharing or Matching.

Private businesses and private non-profit organizations must provide matching cash funds of at least 50% of the project cost for their project to be eligible for this grant opportunity. This match can come from the applicant’s own resources, other private funds, or through grants from foundations or units of government (excluding the State of Illinois). Any in-kind matching does not count towards the 50% minimum. Units of local government are not required to provide matching funds but including matching funds may improve the chances of receiving an award.

3. Indirect Cost Rate.

This grant opportunity is limited to capital improvement expenses. The grant will not compensate for indirect costs, overhead or administrative expenses associated with the execution of the program.

4. Other, if applicable.

Applicants may only submit (1) one application for this program.

D. Application and Submission Information

1. Address to Request Application Package.

Grant application forms are available at the web link provided in the “Grant Application Link” field of this announcement or by contacting the Program Manager:

John O’Conner
Illinois Department of Commerce & Economic Opportunity
Tele: 217-557-7808
Email: CEO.RDMS@Illinois.gov

2. Content and Form of Application Submission.

A standard application package must be submitted and reviewed by the Department. Each package should contain the following items:

1. Uniform Grant Application in fillable PDF format. (print, sign and scan signature page with submission)
2. Uniform Capital Budget utilizing the template provided by DCEO for this project. The entire budget with all worksheets included even if the worksheets are not relevant to the grant opportunity must be submitted with the application materials. (print, sign and scan signature page with submission)
3. Conflict of Interest Disclosure
4. Mandatory Disclosures
5. Project Narrative – There is no limit on the number of pages, spacing, font, etc. Each proposal should include a narrative containing the following:
 - a. A complete description of the commercial corridor or business district encompassing the project area. This description should include demographic data, business information, and pictures as necessary and appropriate.
 - b. A complete description of the proposed project and the investment that the grant would enable.
 - c. An assessment of how the project would enhance the commercial corridor or business district, including, if applicable:
 - i. How it accomplishes goals established in a regional or local economic plan
 - ii. How it would preserve or enhance the aesthetics and historic character of the area
 - iii. How it complements other amenities to foster economic development
 - iv. How it directly impacts businesses and/or amenities currently located in the corridor or district.
 - v. How it will result in future local investment by businesses
 - d. If applicable, a description with detailed evidence that shows how the project is located in an area that has experienced major economic disinvestment, job loss, or other form of particular economic hardship.

- e. If applicable, documentation that the proposed project area and businesses within the area have been significantly harmed by the COVID-19 health and economic crisis.
- f. If applicable, a reference to language from Treasury guidance (<https://www.govinfo.gov/content/pkg/FR-2021-05-17/pdf/2021-10283.pdf>) on the use of Coronavirus State Fiscal Relief (CSFR) funds, confirming that the project is an eligible project. (Note this is not a requirement but does result in additional points in merit review.)
- g. A demonstration that the project has significant community support, through letters of support or similar evidence.
- h. A clearly defined timeline of the proposed project
- i. A demonstration that the applicant has the capacity to successfully complete the project, overcome anticipated and unanticipated barriers, and possesses experience managing similar capital projects and/or receiving state grants
- j. Documentation of a minority inclusion plan, reflecting how minority-owned businesses and/or minority residents will benefit, and to what extent, during the construction phase and once the project is complete.²
- k. Documentation of the availability of any matching funds identified in the proposal and any additional support from units of government or community organizations. This should include identification of the source and status (e.g. secured, pending, or not-yet-applied for) of matching funds.

3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

- (i) Be registered in the System for Award Management (SAM) before submitting its application. To establish a SAM registration, go to www.SAM.gov and/or utilize this instructional link: [How to Register in SAM from the www.grants.illinois.gov, Resource Links tab.](#)
- (ii) Provide a valid DUNS number in its application; and,
- (iii) Continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

4. Submission Dates and Times.

The application and all required documentation shall be submitted electronically and must be

² For minority inclusion plans, define “minority person” as identified under the “Business Enterprise for Minorities, Women, and Persons with Disabilities Act (30 ILCS 575).”

received no later than 11:59 p.m. on January 10, 2022. Failure to meet the application deadline will result in the Department returning the application without review or may preclude the Department from making the award.

5. Intergovernmental Review, if applicable.

N/A

6. Funding Restrictions.

Pre-award costs are not allowable.

The funded project must meet bondable requirements set forth in 30 ILCS 425 Build Illinois Bond Act.

Allowable expenses include but are not limited to:

- architectural planning and engineering design;
- site selection;
- land and building acquisition;
- demolition (in preparation for additional work);
- site preparation and improvement;
- utility work;
- new construction of buildings and structures;
- reconstruction or improvement of existing buildings or structure;
- original furnishings and durable equipment;
- replacement of currently utilized assets by a better asset;
- expansion of existing buildings or facilities.

Unallowable expenses include but are not limited to:

- Operational and administrative expenses;
- Lease payments for rental of equipment or facilities;
- Costs of staff or resident labor and material;
- Expenditures to acquire or construct temporary facilities;
- Purchase of automobiles, trucks, farm equipment, boats or rolling stock;
- Livestock or laboratory animals;
- Unpredictable or unusual legal expenses;
- Costs for archaeological digs, research or exploration

For more details on eligible expenses, see the Bondability Guidelines

(<https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/SupportDocuments/Bondability%20Guidelines%20-%20Rebuild%20IL.pdf>).

7. Other Submission Requirements.

Application materials must be submitted to the Department via electronic form at:

<https://app.smartsheet.com/b/form/5e7936176fb040c8b89e04f9704551bf>. The Department is under no obligation to review applications that do not comply with the above requirements.

Failure to meet the application deadline may result in the Department returning application without review or may preclude the Department from making the award. Only complete applications will be accepted.

E. Application Review Information.

1. Criteria.

Grant proposals will be reviewed on a competitive basis. Each proposal will be scored on a 100-point scale. DCEO shall consider the following criteria when evaluating the application submittal:

(35 points) Need – Up to 35 points will be awarded to the applicant that can demonstrate the need for capital investment in the project's commercial corridor or downtown area. Points will be based on:

- A demonstration that the repair, replacement, or enhancement proposed will address an existing deficiency
- A demonstration that the repair, replacement, or enhancement proposed will promote the area's quality of life and economic development prospects
- Location of the project in a disproportionately impacted area (DIA) as defined for the Back to Business Grant Program (<https://www2.illinois.gov/dceo/SmallBizAssistance/Pages/B2B.aspx>); an Opportunity Zone (<https://www2.illinois.gov/dceo/Pages/OpportunityZone.aspx>); a Qualified Census Tract (<https://www.huduser.gov/portal/datasets/qct.html>); a rural area, as defined by the U.S. Census Bureau; and/or an area that has experienced disinvestment, job loss, or other forms of economic hardship.
- A demonstration that businesses impacted by the project and/or in the project area have been sharply affected by the COVID-19 health and economic crisis
- Eligibility for ARPA Coronavirus State Fiscal Recovery Funds, if applicable. To identify project eligibility for ARPA, see a copy of the Interim Final Rule on the use of these funds (<https://www.federalregister.gov/documents/2021/05/17/2021-10283/coronavirus-state-and-local-fiscal-recovery-funds>). (Note that a project need not meet this criterion to be considered for grant funding under this opportunity, but it will result in additional points in merit review.)

(25 Points) Capacity – Up to 25 points will be awarded to the applicant which demonstrates the ability to successfully complete the proposed capital improvement project. Points will be based on:

- A detailed description of the proposed project demonstrating command of the implementation steps needed for successful completion, including steps like land acquisition, permits, environmental assessments, etc., and their status.
- A detailed timeline, including completion milestones
- A detailed budget, including as appropriate bids from contractors and quotes for equipment.
- A detailed plan to fully fund the project, including status of commitments for matching funds, if applicable.
- A demonstration of the applicant's experience with and ability to manage grants, assemble qualified contractors, and overcome barriers to successful completion.

(40 Points) Quality – Up to 40 points will be awarded to the applicant that demonstrates the value of the proposed project to businesses and residents in the community relative to the amount of funds requested and clearly and appropriately addresses questions and considerations posed by this notice of funding opportunity. Points will be based on:

- A demonstration that the project will improve quality of life in the project area
- A demonstration that the project will promote job creation, including long-term jobs, in the project area
- Matching funds from non-State sources into the project above the minimum required for eligibility and any tangible support from units or government or community organizations

- A demonstration that the project will preserve structures of historic significance that enhance the unique character of the corridor or neighborhood, where applicable
- A demonstration that the project will leverage additional investment in the area and/or improve conditions for future investment in the project area
- A demonstration of broad community support for the project, including letters of support
- The project's consistency with local and regional planning efforts
- A minority inclusion plan with Business Enterprise Program (BEP) goals (<https://www2.illinois.gov/cms/business/sell2/bep/pages/default.aspx>)

2. Review and Selection Process.

Applications will be graded using the Merit Review Process and scored on the criteria specified in Section E.1. DCEO will designate an Evaluation Committee to grade each application received for this funding opportunity. The final score of each committee member will be calculated and an average of all scores will be the final grantee score. Each applicant will then be ranked and awards will be recommended according to project ranking and available funding. DCEO may take into account the geographic distribution of projects and eligibility under each of the respective funding sources for this NOFO, in addition to grantee score, when making award determinations.

The Merit Based Review process is subject to appeal. However, evaluation scores cannot be appealed. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. To file an appeal, applicants must submit the appeal in writing and in accordance with the Merit-Based Application Review Appeals Process listed on the Grant Opportunities page of the DCEO website:

<https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/Pages/MeritAppReview.aspx>.

3. Anticipated Announcement and State Award Dates, if applicable.

The Department anticipates sending Notices of State Award by approximately three months after the application deadline, but reserves the right to issue a reduced award, or not to issue any award. The date of any actual award will depend upon multiple factors including specifics of the review necessary based on the details of the funded projects.

F. Award Administration Information

1. State Award Notices.

The Notice of State Award (NOSA) will specify the funding terms and specific conditions resulting from the pre-award risk assessments. The NOSA must be accepted in the GATA Portal by an authorized representative of the grantee organization. The NOSA is not an authorization to begin performance or incur costs.

Unsuccessful applicants will be notified after the acceptance of the NOSA by all successful applicants.

2. Administrative and National Policy Requirements.

State COVID-19 Requirements: Due to the COVID-19 public health emergency, to be eligible to receive an award, grant applicants are required to adhere to all applicable executive orders issued by the Governor of Illinois, rules issued by an Illinois state agency, or other directives

and/or guidance issued by Illinois state agencies related to the prevention of the spread of COVID-19. These same requirements will apply to grantees in carrying out the activities in the award throughout the award term.

Coronavirus State Fiscal Recovery Fund ("CSFRF"), Section 602 of the Social Security Act, 42 USC 602: All grantees receiving ARPA funded grants will be required to comply with related rules and guidance issued by the U.S. Department of the Treasury, including the Interim Final Rule (86 FR 26786 (May 17, 2021)) and any subsequent regulations, including but not limited to:

- i. COVID-19 Requirements. Grantees should adhere to all COVID-19 guidelines in carrying out an award as directed by the Department and required by the State.
- ii. Grant Uniform Requirements. The Grant Accountability and Transparency Act (30 ILCS 708/1 et seq.) (and its related administrative rules, 44 Ill. Admin. Code Part 7000), was enacted to increase the accountability and transparency in the use of grant funds from whatever source and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to those grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).
- iii. Procurement. Grantees will be required to adhere to methods of procurement per the Procurement Standards (2 CFR 200.317 – 2 CFR 200.327).
- iv. Civil Rights Law Compliance. In addition to all other non-discrimination and Civil Rights law compliance required, Treasury requires that all grantees must certify that they are in full compliance with the terms and provisions of all legal requirements of the Treasury relating to non-discrimination and non-discriminatory use of federal funds. These requirements include ensuring that grantees do not deny benefits or services, or otherwise discriminate on the basis of race, color national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and general identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (42 USC 2000d-1 et seq.) and the Treasury's implementing regulations, 31 CFR Part 22; Section 504 of the Rehabilitation Act of 1973 (29 USC 794), Title IX of the Education Amendments of 1972 (20 USC 1681 et seq.) and the Treasury's implementing regulations, 31 CFR Part 28; and the Age Discrimination Act of 1975 (42 USC 6101 et seq.) and the Treasury's implementing regulations at 31 CFR Part 23.
- v. Recordkeeping Requirements. Grantees are required to maintain, for five (5) years after all funds have been expended or returned to Treasury by the State, adequate books, all financial records and supporting documents, statistical records, and all other records pertinent to this Award. If any litigation, claim, or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken. Grantees are responsible for ensuring all contractors and subrecipients, if applicable, adhere to these records retention requirements.
- vi. Grantees agree to provide or make available all records related to an award, to Grantor or to Treasury upon request, and to any authorized oversight body, including, but not limited to, the Government Accountability Office ("GAO"), Treasury's Office of Inspector General ("OIG"), and the Pandemic Relief Accountability Committee ("PRAC").
- vii. Interest on Grant Funds. Grantees are not required to maintain grant funds in an interest-bearing account, but if they choose to do so, grantees may retain the interest and are not limited to using that interest for eligible uses under the grant award.

Grant Uniform Requirements: The Grant Accountability and Transparency Act (30 ILCS 708/5(b)), codified in 44 IL Administrative Code 7000, was passed to increase the accountability and transparency in the use of grant funds from whatever source and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to those grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

Procurement: Awardee will be required to adhere to methods of procurement per Procurement Standards (2 CFR 200.317 – 2 CFR 200.327).

Business Enterprise Program: For grant awards of \$250,000 or more, the grantee will be required to comply with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/0.01 *et seq.*), which establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minority, female or who have disabilities. The Department and the Capital Development Board will work with the grantee to ensure compliance prior to the establishment of the grant agreement as well as through the life of the grant.

Environmental Review Requirements: Capital grants will be reviewed to determine environmental review requirements. Based on the scope of the project, the grantee may be required to complete additional environmental approvals before a grant agreement can be initiated.

Illinois Works Jobs Program Act (30 ILCS 559/20-1 *et seq.*): For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation at the time an applicant submits to the Department a grant application of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*): Applicants that are awarded grants shall comply with all requirements of the Prevailing Wage Act, including but not limited to, inserting into all contracts for construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers, and mechanics performing work under the award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract. Grantees will be required to report on Prevailing Wage Act compliance on a monthly basis.

Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*): All grantees will be required to comply with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 *et seq.*) (the “Act”), which provides that whenever there is a period of excessive unemployment in Illinois (as defined by the Act), if the Grantee is using Grant Funds for (1) constructing or building any public works, or (2) performing the clean-up and on-site disposal of hazardous waste for the State of Illinois or any political subdivision of the State, then the Grantee shall employ at least 90% Illinois laborers on such project. Illinois laborers refers to any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident. Grantees may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the

grant manager within the first quarter of the Award Term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of the Grantee; and (d) be approved by DCEO in consultation with the Illinois Department of Labor. In addition, every contractor on a public works project or improvement or hazardous waste clean-up and on-site disposal project in this State may place on such work no more than 3 (or 6 in the case of a hazardous waste clean-up and on-site disposal project) of the contractor's regularly employed non-resident executive and technical experts.

Grant Award Payment: The grant agreement will specify the payment terms and the payment schedule pursuant to cash management requirements as stated in 44 Illinois Administrative Code, Title 44, Subtitle F, Part 7000, Section 120. The Department reserves the right to determine the appropriate payment structure on a project-specific basis.

3. Reporting.

Periodic Performance Report (PPR) and Periodic Financial Report (PFR)

Grantees funded through this NOFO are required to submit in the format required by the Grantor, at least on a quarterly basis, the PPR and PFR electronically to their assigned grant manager. The first of such reports shall cover the first three months after the award begins. Pursuant to 2 CFR 200.328, Periodic Financial Reports shall be submitted no later than 30 calendar days following the period covered by the report. Pursuant to 2 CFR 200.329, Periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. Any additional reporting requirements will be disclosed in the NOSA.

Projects funded by the State's allocation of CSFR funds will be part of the State's reporting to the US Treasury. Grantees must be prepared to comply with requests made by DCEO in preparation of CSFR reporting. Please review Treasury's reporting guidance (<https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>) to learn more.

Grantees are required within 60 calendar days following the end of the period of performance to submit a final closeout report in the format required by the Grantor (See 2 CFR 200.344).

Monitoring

Grantees funded through this NOFO are subject to fiscal and programmatic monitoring visits by the Department in accordance with 2 CFR 200.337. They must have an open-door policy allowing periodic visits by Department monitors to evaluate the progress of the project and provide documentation upon request of the monitor. Program staff will also maintain contact with participants and monitor progress and performance of the contracts. The Department may modify grants based on performance.

Audit

Grantees shall be subject to Illinois' statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act shall apply (See 30 ILCS 708/65(c)).

G. State Awarding Agency Contact(s)

John O'Conner
Illinois Department of Commerce & Economic Opportunity

Email: CEO.RDMS@Illinois.gov

H. Other Information, if applicable

This is a one-time initiative as defined within the annual appropriation bill (Public Act 102-0017) set forth by the Illinois General Assembly. This notice does not obligate the State of Illinois to make any State awards.