

LEWISTOWN CITY COUNCIL MEETING

DATE May 14, 2019

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

City Clerk Cindy Goddard gave Oath of Office Alderman Doug Lafary and Alderman Trever Kelley.

ROLL CALL: PRESENT: Aldermen Sally Clark, Trever Kelley, Doug Lafary, Kendall Miller, Kim Pascal, John Spotloe and Mayor Elmer Littlefield. Also present: Wendy Martin from the Fulton Democrat, City Clerk Cindy Goddard, City Treasurer Debby Brown, Chief of Police John Werland, Public Works Director Gary Shawgo, City Attorney Nathan Collins, Kelly Kelley, Ethan McClaughry, Billie Simmons, Heather Hopwood, Jason Herrick, and Jennifer Hebb.

DECLARATION OF QUORUM by Mayor Elmer Littlefield

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderman Kim Pascal made a motion to approve the minutes of April 23, 2019, second by Alderman Sally Clark roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown.

Alderman Kelley made a motion to approve the treasurer's report for April, second by Alderman Spotloe, roll call vote, motion carried all ayes.

PRESENTATION OF BILLS:

Alderman Miller made a motion to approve all bills properly endorsed; Seconded by Alderman Spotloe, roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS:

Jason Herrick wanted to address council regarding the School Resource Officer; there is a school board meeting tomorrow night, then two more meetings before school starts in the fall. He has a copy of draft and wants to know if anyone wants to see it. Alderman Kelley received a copy, Alderman Clark also wanted one. The Mayor made sure everyone knew that it was only a draft and it had to be voted on yet.

ATTORNEY'S REPORT: Attorney Nathan Collins. Has the draft of SRO, he does not have it ready for the council to vote on it yet. Hopes the school board signs it tomorrow night. Addressed new alderman and told them they could contact him at any time because he is attorney for the city.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

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COMMITTEE REPORTS:

Finance – Alderman Clark: Nothing to report.

Sewer – Gary Shawgo has nothing to report.

Street & Alley – Alderman Miller: Nothing to report.

Police/ESDA – Alderman Spotloe: Nothing to report. Chief Werland said everyone trained in CAD. New radios will be in around October. New Dare Officer is Ethan McClaughry just had his 1st graduating 5th grade class this past Monday. Officer McClaughry said it has changed a lot in the past 30 years. Ethan said it is more about decision making, stressed to the students to think about it before doing it.

Water – Mayor Littlefield: Mayor started by telling everyone that city employees were in meeting last week regarding the new water meters. There is a large amount of water that is unaccounted for. Five antennas collecting the readings for the new meters. The device on outside of the house sends a signal to the antennas. Aclara had four people here training us last week. Two people were here with the meters to train us. Three days of training. There is information on back of water bills informing the residence on who to call for installation. People want to know why GM Mechanical is installing and if they have to pay. There is no service charge to our residence and they have to be present for the change of the meters and installation of the MTU on the outside of the house.

Utilities/Publications – Alderman Kelley: Nothing at this time.

Buildings and Grounds – Alderman Kelley: There were complaints about a month ago regarding the burning down at the city garage. The change is much better.

Tourism – Alderman Pascal: The 23rd of May at 11:30, the Chamber will have a ribbon cutting for LaFogata Restaurant and June 6 is the first Music in the Park. There will be a Little Sparkler boy and girl contest for The 4th of July. Alderman Clark attended the Awards program at the High School over a million dollars was given away. She stated that she feels that is great for a small town like ours.

OLD BUSINESS:

A. Discuss/Approve MFT Seal Coat bid – The bid was 6.25% below Engineer's estimate. Alderman Spotloe made a motion to approve the MFT Seal Coat of \$67,070.40, second by Alderman Clark; roll call vote motion carried all ayes.

NEW BUSINESS:

- A. Discuss/Approve Tobacco Ordinance prohibiting sale to Minors – Effective July 1, 2019 individuals have to be 21 years of age to purchase tobacco. The city ordinance that was previously in place states you have to be 18 to sell tobacco. The Mayor stated the city would like to change the ordinance to read you must be 16 to sell tobacco and 21 years of age to buy or possess any tobacco products per Illinois state law. Alderman Kelley made a motion to approve tobacco ordinance to read you must be 16 years of age to sell tobacco and 21 to buy or possess tobacco products, second by Alderman Pascal, roll call vote, motion carried all ayes.
- B. Discuss/Approve CLA's Letter of Engagement for our annual audit – This accounting firm we use now only do municipalities have had them for the last two years. Need approval to continue with this group of auditors. Motion by Alderman Sally to approve CLA's Letter of Engagement for annual audit, second by Alderman Spotloe, roll call vote, motion carried all ayes.
- C. Discuss Appropriation Budget – City Clerk, Cindy Goddard went over the budget, all aldermen had copy to take home and go over. Cindy told them if they had any questions to please call.
- D. Discuss/Approve Heather Hopwood making water payments – Heather had a water leak and her bill is around \$400.00. The Mayor informs Ms. Hopwood that normally the arrangement is \$50.00 payments plus the regular bill. Motion by Alderman Pascal to allow Heather Hopwood to make \$50.00 payments along with her regular bill, second by Alderman Clark, roll call vote, motion carried all ayes
- E. Appointment of Committees by Mayor Littlefield:
 - Water – Mayor Littlefield
 - Sewer – Alderman Doug Lafary
 - Street & Alley – Alderman Kendall Miller
 - Utilities/Publications – Alderman Trever Kelley
 - Buildings & Grounds – Alderman Trever Kelley
 - Police – Alderman John Spotloe
 - Finance – Alderman Sally Clark
 - Tourism – Alderman Kim Pascal
- F. Appointment of Department Heads/Employees:
 - Public Works Director – Gary Shawgo
 - Chief of Police - John Werland
 - Administrative Assistant – Cindy Goddard
- G. Appointment of Liquor Commissioner and Chairman – Add Kendall Miller and Mayor Littlefield is Chairman.
- H. Appointment of Zoning Board – all the same
- I. Appointment of Municipal Retirement Fund Authorized Agent - Cindy Goddard

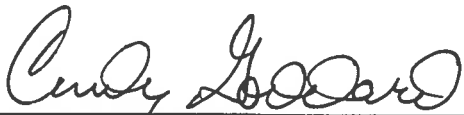
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The Mayor explained to the alderman that they will be paid at the end of the quarter and not at the beginning like before.

CLOSED SESSION: No closed session

ADJOURNMENT:

Alderman Kelley made a motion to adjourn at 7:26 p.m.; Seconded by Alderman Spotloe motion carried all ayes.



Cindy Goddard, City Clerk