

LEWISTOWN CITY COUNCIL MEETING

DATE March 13, 2018

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: PRESENT: Aldermen Clark, Kelley, Weese, Hough, Burget, Spotloe and Mayor Elmer Littlefield. Also present: City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, Public Works Director Gary Shawgo, Kim Pascal, also Andre Noel and Darin Clarke, Elaine Stone, James Schweigert, Drew Scranton, Bernard Dunham, and Patricia Funk. **ABSENT:** Attorney Collins.

DECLARATION OF QUORUM by Mayor Elmer Littlefield

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderman Kelley made a motion to approve the minutes of February 27, 2018, second by Alderman Clark roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Debbie has nothing new to report.

Aldermen have treasurer's report. Alderman Hough made a motion to approve the treasurer's report, second by Alderman Burget roll call vote, the motion carried all ayes.

BILLS:

Alderman Burget made a motion to approve all bills properly endorsed; Seconded by Alderman Spotloe roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS: None

ATTORNEY'S REPORT: Attorney Nathan Collins. Absent.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

COMMITTEE REPORTS:

Finance – Alderman Clark: Nothing new to report, but there will be a financial committee meeting beginning at 6:00 p.m. on March 27 regarding 2019 budget.

Sewer – Alderman Burget: Ameren is running cameras thru sewers man holes, the city had two breaks, they are finding tiles broke causing streets to sink. The city can get an EPA grant to fix these streets. (Keith Plavec arrived at 6:35 p.m.) Keith Plavec said to specify what the problem is to get grant. Ameren is giving the city a copy of all videos from the cameras.

Street & Alley – Alderman Hough: Nothing to report.

Police/ESDA – Alderman Spotloe: Training with the new officer is going good. The police department is enforcing the clean up ordinance.

Water – Alderman Weese: Nothing to report.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: The tentative date of March 26 is set for starting the roof on city hall.

Tourism – Mayor Littlefield: Nothing new to report at this time. Amanda Woodruff stated that the open weeks are filled for music in the park. The first week is June 7, according to Gary Shawgo the city needs to get a hold of Steve Blackwell to put in more plug ins and more power to concession stand. Wendy Martin of Fulton Democrat added that Canton has discontinued the Music in the Park, may have people come from up there to Lewistown.

OLD BUSINESS: None

NEW BUSINESS:

- A. Fulton County Farm Bureau TIF Application – Elaine Stone manager of Farm Bureau spoke to councilman. She stated that the pump station is on their property, and hoped to get a grant for new roof. It has been leaking for about 2 years. The Farm Bureau has been in Lewistown for 44 years, the building also has 2 tenants in it that they rent to, it is used for community events and the girl and boy scouts use the building. Holthouse Construction received the bid; it is around \$54,000.00 for the new roof. The Farm Bureau is a Non profit organization. They are asking for \$33,000.00 to help for repairs. Mayor pointed out the Tax Increment Funds started in 2004 from that time till 2017 it has went DOWN \$352,000 instead of going up. TIF usually go up. According to Amanda the reserved fund left unallocated is \$33,000.00, by end of November hopefully \$87,000 will be put back in. Alderman Spotloe thought maybe consider 50/50 \$27,000.00 grant. Table till next meeting.
- B. Discuss closing out Misc. Bank Accounts – There are three bank accounts that do not track in system. A Health Insurance account with no activity, Department of Natural Resources account, (no longer sell fishing licenses), and Lewistown Green Ways and Trails account, there is no reason for these accounts. The city needs to transfer this money to another account that is trackable. The Mayor suggested the water account; they only have a total of \$1,218.00 in them. Alderman Clark made a motion to close the Health Insurance account, Department of Natural Resources account and Lewistown Green Ways and Trails account and place the money in the Water account, second by Alderman Hough, roll call vote motion carried all ayes.

Mayor, Amanda and Gary has been working on getting new water meters for about eight months; they are causing the city to loose money because the water meters are so old. Each of the following vendors are giving a presentation of what they can offer city for new water meters and how the city can re-coop the money we have lost with the old meters. AMI system new meters, radio will transmit to collector. Each vendor gets 15 min., third gets 20 min, then the other 2 can have 5 more minutes if need. The city currently has a mechanical system to a static system.

- C. Suez Water Meter Presentation – Andre Noel and Darrin Clarke – Design and Build AMI system. Deal with the water wells and tanks. Maintain and support the system, with a Maintenance program included. Hourly meter readings, reduce billing adjustments, water accountability, and leak detection. Aclara Star System has a warranty of 15 years. It has a hosting system. (The additional 5 minutes). Manufacturer warranty is for 20 years. Taking care of system is for 15 years at 100% including technology, delay billing for one year.
- D. Delta Engineering Water Meter Presentation – Bernard and Patricia They specifically only do meters and their technology. The meter today is non mechanical design, down to a 20th of accuracy, no moving parts, only the water flowing thru. The warranty life is 20 years, proving longevity and accuracy. The second part is the radio (Aclara System) leader in AMI, hourly data transmitted. No parts needed, can transmit (text) to customer letting them know they have reached a certain percentage of water consumption that they want to use. This is a non hosted, cheaper to have server that is loaded in to it. (The additional 5 minutes) Technology today is designed to prevent any issues; they will train the city staff to install the meters if that is what the city chooses.
- E. Core & Main/Sensus Water Meter Presentation – Drew and James stated they carry high inventory that they can get in one day. The local representative is in Washington, Illinois. A single manufacture, Sensus meter and transmitter in one component. Static metering, radio frequency, engineer and design their own products. A shut off valve can be controlled from city hall, also has a reduced flow level. License system versus hosted system, they are hosted systems, fixed bases system. Hourly reads, Drew presented a list of local towns that have their system. Usually one collector (tower) is all that is needed.
- F. Closed Session – Personnel A motion to go into closed session at 8:11 p.m.

Open session resumed at 8:23 p.m. doors opened.

Mayor Littlefield said he has someone to consider for public works department. He has worked for the mayor for 6 years, excellent worker. Gary Shawgo has interviewed him and would like to hire him; it is Ben Sutter from Canton. There may be a need to hire another full time public works employee. The city will hire a couple of high school kids for summer work, they can paint curbs and fire hydrants.

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Alderman Burget and Alderman Hough want to hire someone local (from the city) and look at resumes before hiring Ben Sutter.

Alderman Kelley made a motion to hire Ben Sutter for the public works department, second by Alderman Clark, roll call vote, Alderman Spotloe yes, Alderman Burget NO, Alderman Hough NO, Alderman Weese yes, Alderman Kelley yes and Alderman Clark yes, motion carried.

ADJOURNMENT:

Alderman Burget made a motion to adjourn at 8:37 p.m.; Seconded by Alderman Spotloe, motion carried all ayes.

Cindy Goddard, City Clerk