

LEWISTOWN LIQUOR COMMISSION MEETING

DATE: January 22, 2019 at 6:15 p.m.

The Lewistown Liquor Commission met in the council chambers. Mayor Elmer Littlefield Jr. called the meeting to order at 6:15 p.m.

PRESENT: Mayor Elmer Littlefield Jr., Sally Clark, John Foxall, Kevin Delmastro, also present were City Treasurer Debbie Brown and City Clerk Cindy Goddard.

Silvia Uribe Cruz wanting liquor license, opening La Fogata Bar & Grill. The license will be a Class B-1 Supper Club License, \$600.00 plus the \$400.00 to serve liquor on a Sunday per year. Kevin Delmastro made motion to have council vote on license, second by Sally Clark all agreed.

Liquor Commission meeting closed at 6:28 p.m.

LEWISTOWN CITY COUNCIL MEETING

DATE January 22, 2019

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield Jr. called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: PRESENT: Aldermen Sally Clark, Trever Kelley, John Foxall, Sheldon Burget, John Spotloe and Mayor Elmer Littlefield Jr... Also present: City Treasurer Debbie Brown, City Clerk Cindy Goddard, Chief of Police John Werland, Public Works Director Gary Shawgo, City Attorney Nathan Collins, and City Engineer Keith Plavec, Kendall Miller, Evinn Palmer, Nate Adkins, Billie Simmons, Kathy Hahn and husband (Wash Zone). Silvia Uribe Cruz and husband (LaFogata Bar & Grill)
ABSENT: Alderman Jennifer Hebb

DECLARATION OF QUORUM by Mayor Elmer Littlefield Jr.

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderman Burget made a motion to approve the minutes of January 8, 2018, second by Alderman Foxall roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Debbie has CD rates for the city CD that is maturing. Prairie State Bank .35%, Havana NB .60%, Ipava State Bank 1.50% and Mid America Bank .95%. Right now the CD matures in 1 year. If change to 16 months the rate is 2%. Alderman Spotloe made a motion to accept the 16 month at 2% as renewal, second by Alderman Burget, roll call vote, motion carried all ayes.

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Aldermen have treasurer's report from December. Alderman Kelley made a motion to approve the treasurer's report, second by Alderman Burget roll call vote, the motion carried all ayes.

BILLS:

Alderman Clark made a motion to approve all bills properly endorsed; Seconded by Alderman Burget roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS: None

ATTORNEY'S REPORT: Attorney Nathan Collins. Nothing at this time.

ENGINEER'S REPORT: Keith Plavec. Waste Water flat rates have not been raised in 8 years (2010). Keith explained that the EPA has a loan program that is 75% debt forgiveness and the interest rate less than 2%. Filters have not worked for years, some valves don't work, and there is no stand by generator. Keith presented estimate of cost and loan calculations. Also presented sewer rate proposal, current flat fee \$15.50, year 2020 increase to \$16.50, year 2021 increase to \$17.50, with a \$1.00 increase each year. At this time no money is being made on waste water, so any big expense will come out of reserve. The city won't be eligible till fiscal year 2021 for funds. Alderman Burget wants to know if any of this can be done by the city employees to save some money. The city crew does as much as possible by themselves. Keith said if we can build up the funds the better before big repairs. Ameren has already televised a lot of the sewer lines which has saved the city money. Per Mayor Littlefield the EPA has been very lenient with the city but we need to make improvements to show them we are trying. Alderman Burget wondered about comparing the past five years. If we bid project next year, it would not be complete till 2022. Have to prove to the EPA (have an ordinance) that the funds are already approved. Alderman Burget made a motion to approve the flat rate increase of \$1.00 in 2020, second by Alderman Clark, roll call vote, motion carried all ayes.

COMMITTEE REPORTS:

Finance – Alderman Clark: Nothing to report.

Sewer – Alderman Burget: Nothing to report.

Street & Alley – Alderman Foxall: He has some concerns about potholes on Central School Road. Gary Shawgo explained they would be checked when weather gets better, also the buses cause some of the problems. East side leaving the school a couple of bad spots according to Alderman Kelley

Police/ESDA – Alderman Spotloe: Nothing but Chief Werland said street department doing a good job on the streets.

Water – Mayor Littlefield: Nothing to report, no bad breaks recently with the water mains.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: Nothing to report.

Tourism – Alderman Hebb: Absent.

OLD BUSINESS:

- a. Discuss/Approve TIF application for the Wash Zone – Alderman has present balance of unallocated amount of \$18,407.04. They are asking for \$18, 325.00. Kathy stated that the boiler (35 years old) keeps going out; they need it to keep the car wash from freezing. The quote includes the water heaters; Lewistown water has a lot of minerals in it causing problems. They are trying to keep prices competitive with Canton. They need a new furnace for Laundromat. Alderman Burget made a motion to approve \$10,000 TIF grant to The Wash Zone second by Alderman Kelley, roll call vote, motion carried all ayes.

Vote to approve LaFogata Bar & Grill Liquor license. Motion by Alderman Burget to approve the liquor license for the LaFogata Bar and Grill, second by Alderman Clark roll call vote, motion carried all eyes.

NEW BUSINESS:

- a. Discuss/Approve purchasing 2 shafts for 9' Cage Rotor for Waste Water – Lakeside proposal to replace the ones just used. The total is \$8174.00. Motion by Alderman Burget, second by Alderman Clark to approve purchasing 2 shafts for 9' Cage Rotor for Waste Water, roll call vote, motion carried all ayes.
- b. Discuss/Approve Resolution changing from IMRF to 401K for new full time employees. Canton is currently \$400,000 in trouble because of retirement plan of IMRF. Many municipalities are going to 401K to help with the debt. IMRF is 14% that the city puts in, while the 401K it is 4.5% the city puts in. The full time employees that currently have IMRF will keep it. All new employees would have the 401K offered to them. This will save the city a lot of money in the future. If population goes down the man power stays the same to this would save the city money. All employees that have the IMRF already will keep it. IMRF has to be paid first before other bills are paid and employee's payroll is done. Alderman Kelley said that for example a young officer puts in 5 years on 401K, and leaves

- to go to another town that has IMRF then he does not have those 5 years in his IMRF to carry over. Mayor Littlefield said possibility that both could be offered. Motion by Alderman Spotloe, second by Alderman Clark, to offer both IMRF and 401K max of 4% match to new full time employees. Roll call Alderman Clark, yes, Alderman Kelley yes, Alderman Foxall yes, Alderman Burget no, Alderman Spotloe yes, motion carried.
- c. Discuss/Approve Ordinance relating to Creation of Administrative Assistant – Mayor Littlefield discussed with Canton Mayor and they changed from City Administrator to Administrative Assistant, Alderman Clark asked why he said that the mayor has to work with the mayor and this would limit the power of the administrative assistant. Alderman Kelley asked if could stay city clerk all as one position. At this time the city clerk's position has been stripped of many duties. Attorney Collins said that when Melody Rudolph retired the position changed so it would NOT be an elected position. If a person ran for the position that was not qualified and got the job it could be a disaster for the city. So to make sure a person is qualified to work as an administrative assistant it is not an elected position. Motion by Alderman Spotloe, second by Alderman Clark, to change from City Administrator to Administrative Assistant, roll call vote, Alderman Clark yes, Alderman Kelley no, Alderman Foxall, yes, Alderman Burget no, Alderman Spotloe yes, and Mayor Littlefield yes, motion carried.
- d. Closed Session, approve October 23, 2018 closed session minutes – Did not go into closed session.

ADJOURNMENT:

Alderman Burget made a motion to adjourn at 7:58 p.m.; Seconded by Alderman Spotloe motion carried all ayes.

Cindy Goddard, City Clerk