

LEWISTOWN CITY COUNCIL MEETING

DATE December 8, 2020

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: PRESENT: Alderperson Sally Clark (ZOOM), Trever Kelley, Doug Lafary, Kendall Miller, John Spotloe and Mayor Elmer Littlefield. Also present: City Clerk Cindy Goddard, City Treasurer Debby Brown (ZOOM), Chief of Police John Werland, Public Works Director Evinn Palmer, and City Attorney Nathan Collins. **ABSENT:** Alderperson Kim Pascal.

DECLARATION OF QUORUM by Mayor Elmer Littlefield

CLERKS REPORT/MINUTES: Cindy Goddard. No Christmas party this year mainly because of Covid 19.

Alderperson Spotloe made a motion to approve the minutes of November 24, 2020, second by Alderperson Kelley roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown.
Everyone has a treasurer's report for the end of October.

PRESENTATION OF BILLS:
Alderperson Miller made a motion to approve all bills properly endorsed; Seconded by Alderperson Spotloe roll call vote, the motion carried with all ayes.

ATTORNEY'S REPORT: Attorney Nathan Collins. Nothing to report at this time.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

PUBLIC COMMENTS AND PETITIONS:

COMMITTEE REPORTS:

Finance – Alderperson Clark: Nothing to report.

Sewer – Alderperson Spotloe: Nothing to report.

Street & Alley – Alderperson Miller: Nothing to report.

Water – Mayor Littlefield: Nothing to report.

Utilities/Publications – Alderperson Kelley: Nothing to report.

Buildings and Grounds – Alderperson Kelley: Nothing to report.

Tourism – Alderman Pascal: Nothing to report.

UNFINISHED BUSINESS:

1. Discuss/Approve Ordinance for TIF agreement between The City of Lewistown and RJH Enterprises, Inc. - Discussed at last meeting. Motion by Alderperson Miller to approve the Ordinance for TIF agreement between The City of Lewistown and RJH Enterprises, Inc., for the amount of \$5,000.00, second by Alderperson Spotloe, roll call vote, motion carried all ayes.

NEW BUSINESS:

1. Discuss/Approve estimate to repair 1999 International Truck in the amount of \$2,170.04 – Evinn Palmer explained why the repair was needed, leaking oil and other issues, this is the only big truck for plowing snow. Estimate from Repairs Unlimited, Inc., the truck is over there already waiting for approval. Motion by Alderperson Miller to approve the estimate from Repairs Unlimited, Inc. in the amount of \$2,170.04, second by Alderperson Clark, roll call vote, motion carried all ayes.
2. Discuss/Approve Lakeside Equipment quote for Spiraflow Clarifier for Wastewater Plant in the amount of \$10,628.39 – Right now the gear box is out, cheaper to get new one than do all the different repairs that are needed. Evinn explained it is needed because it turns the sludge, motion by Alderperson Spotloe to approve the quote from Lakeside Equipment for a new Spiraflow Clarifier in the amount of \$10,628.39, second by Alderperson Clark, roll call vote, motion carried all ayes.
3. Discuss/Approve Lexipol Agreement for Police Department to update policy manual – Chief John Werland explained that memorandums and policy manual needs to be updated, this will save time and money, we came in under budget for the computers so that can be used to help pay for this, he has not had time to do this due to man power issues, this also includes training. Alderperson Miller asked if anyone uses this in area, no not really but Canton does have something like it but it can not be copied, Canton pays \$5,500.00 a year. This agreement with Lexipol is for \$2,997.25 per year. Everything is web based so patrolmen can pull up the policy manual while in car. Alderman Kelley asked when the last up date was done, Chief said it was about 2 ½ years ago. This will bring the policy up to date and furnishes training. Updates are made in a draft form first for viewing before publication. Chief Werland will present it to the council to see when done. Mayor Littlefield asked where updates come from, Chief said from Federal and State. Motion by Alderperson Lafary, to approve the Lexipol Agreement for Police Department to update the policy manual and keep it up dated in the amount of \$2,997.25 per year, second by Alderperson Miller, roll

call vote, Alderperson Clark yes, Kelly no, Lafary yes, Miller yes, Spotloe yes, motion carried.

4. Discuss/Approve City Council meeting dates for 2021 – Motion by Alderperson Spotloe, second by Alderperson Clark to approve the City Council meeting dates for 2021, roll call vote, motion carried all ayes.
5. Discuss/Approve Police Holidays for 2021 – Motion by Alderperson Clark, second by Alderperson Kelley to approve the Police Holidays for 2021, roll call vote, motion carried all ayes.
6. Discuss/Approve Full Time Employees Holidays for 2021 – Motion by Alderperson Spotloe, second by Alderperson Miller to approve the Full Time Employee Holidays for 2021, roll call vote, motion carried all ayes

ADJOURNMENT:

Alderperson Clark made a motion to adjourn at 7:03 p.m.; Seconded by Alderperson Spotloe motion carried all ayes.



Cindy Goddard, City Clerk