

LEWISTOWN CITY COUNCIL MEETING

DATE May 8, 2018

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: **PRESENT:** Aldermen Clark, Kelley, Weese, Hough, and Mayor Elmer Littlefield. Also present: Wendy Martin from the Fulton Democrat, Larry Eskridge from Canton Daily Ledger, City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, and Chief of Police John Werland. Billy Simmons and Kim Pascal **ABSENT:** Alderman Spotloe and Alderman Burget.

DECLARATION OF QUORUM by Mayor Elmer Littlefield

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderman Hough made a motion to approve the minutes of Budget Committee Meeting and City Council Meeting of April 24, 2018, second by Alderman Kelley roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Debbie has nothing new to report. Aldermen have treasurer's report. Alderman Weese made a motion to approve the treasurer's report, second by Alderman Clark roll call vote, the motion carried all ayes.

BILLS:

Alderman Clark made a motion to approve all bills properly endorsed; Seconded by Alderman Weese roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS: None

ATTORNEY'S REPORT: Attorney Nathan Collins. Absent.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

COMMITTEE REPORTS:

Finance – Alderman Clark: 2016-2017 Worker's Comp. Audit Report, the city gets \$100.00 back.

Sewer – Alderman Burget: Absent

Street & Alley – Alderman Hough: US 24 IDOT Re-Surfacing Project – Mayor received a call for next year 2019 about April they want to go East on 24 from RR crossing to Little America going to repave. Also handicap ramps then at that time the city needs to consider sidewalks. Alderman Kelley asked again to get holes filled in front of Central
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School. Alderman Clark also said holes in front of New Horizon, also the school zone sign got knocked down today. Alderman Clark also said on South Jefferson and South Madison, the homes in that area there is a lot of junk, people complaining. Also Larry Ward wants to know when the sidewalks are going to be started, he is 1st on list, probably first of June, when school is out. Several applicants for summer help.

Police/ESDA – Alderman Spotloe: Absent. Chief Werland said they have been busy.

Water – Alderman Weese: Nothing to report.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: City Hall Roof it is completed. Alderman Clark said that on Lincoln and Madison only a yield sign, needs a stop sign. Put on agenda next meeting.

Tourism – Mayor Littlefield: List of Music in the Park was given to Alderman, Karen King has it filled, and the American Legion women are furnishing desserts to sell.

OLD BUSINESS:

- A. Discuss/Approve Amending Ordinance related to Attendance by Other Than Physical Presence of Council Meetings – three questions, one can they vote if attending by phone, per Mayor said need to be present, two what about the \$25.00 pay per meeting, no, and third then how many times can a person do this, should it have a limit, mayor suggested twice a fiscal year (May 1). Motion by Alderman Hough that an alderman that calls in cannot vote, does not get paid and is only allowed to call in two times a fiscal year, second by Alderman Clark, roll call vote, yes Alderman Clark, no Alderman Kelley, yes Alderman Weese, yes Alderman Hough, and the Mayor voted yes, motion carried.

NEW BUSINESS:

- A. Discuss/Approve Amended Sexual Harassment Policy Ordinance – Attorney updated ordinance, allowing updating at any time without passing another ordinance. Motion by Alderman Hough, second by Alderman Clark, to allow update at any time the Sexual harassment Policy Ordinance with out passing another ordinance, roll call vote, motion carried all ayes.
- B. Discuss/Approve Policy Manual 2018 Update Ordinance and Policy Manual– Mayor Littlefield did not like the way 30-52 the policy reads, suggesting the Mayor does not have an open door policy. He wants it to read that the Mayor has an open door at all times to anyone. Motion by Alderman Hough, to update the

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Ordinance and Policy Manual, second by Alderman Clark, roll call vote, motion carried all ayes.

- C. Discuss/Approve placement of City Welcome Sign on East Entrance to Town - David Levingston offered a place to set the Welcome Stone, with stipulation no flowers or bushes, it could be permanent , also considered is Scott and Lisa Welkers a little further out. The Welkers want to make sure if they sell that other owners can decide if they want it there or not. Table at this time.
- D. Discuss/Approve Hiring Full-time Police Officers – Chief Werland said that Eric Williams is leaving going to Knox County. They have two candidates Brandy Benton and Ethan McClaughry (?) for full time. This will put 3 police officers in PTI at same time. Mayor wants to know about room and board, all included per Chief. Alderman Hough wants to know when in previous years there were four full time police officers. Population is way down per Mayor, Kelley states that drugs are way up. Mayor wants to keep budget there are 10 part-timers at this time. They are to start May 21. Motion by Alderman Kelley, to hire the two full time police officers and send them to PTI, second by Alderman Clark, roll call vote, no Alderman Hough, yes Alderman Clark, yes Alderman Kelley, yes Alderman Weese, this was already voted on so it was Amended by Mayor Littlefield. The vote was to hire Brandy Benton and Ethan McClaughry, motion by Alderman Kelley, second by Alderman Clark, roll call vote motion carried all ayes.
- E. Appointment of Department Heads/Employees: Public Works Director is Gary Shawgo, Chief of Police is John Werland, and City Administrator is Amanda Woodruff. A motion by Alderman Weese, to keep all Department Heads the same, second by Alderman Hough, roll call vote, motion carried all ayes.
- F. Appointment of Committees: Water is Alderman Weese, Sewer is Alderman Burget, Street & Alley is Alderman Hough, Utilities/Publications is Alderman Kelley, Buildings & Grounds is Alderman Kelley, Police is Alderman Spotloe, Finance is Alderman Clark, and Tourism is Mayor Littlefield. A motion by Alderman Kelley, to keep all Committees as is, second by Clark, roll call vote, motion all ayes.
- G. Appointment of Liquor Commissioners and Chairman - Keep as is, Billy Simmons and Kevin Delmastro. A motion by Alderman Weese, to Liquor Commissioners and Chairman the same, second by Alderman Clark, roll call vote, motion carried all ayes.
- H. Appointment of Zoning Board Members. - Mayor Littlefield talked to them last Thursday to keep as is. A motion by Alderman Clark, to keep the Zoning Board Members as is, second by Alderman Weese, roll call vote, motion carried all ayes.
- I. Appointment of Municipal Retirement Fund Authorized Agent – Amanda Woodruff is presently the Agent. A motion by Alderman Clark, second by Alderman Weese, to keep Amanda Woodruff the Municipal Retirement Fund Agent, roll call vote, motion carried all ayes.

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ADJOURNMENT:

Alderman Weese made a motion to adjourn at 7:36 p.m.; Seconded by Alderman Hough motion carried all ayes.

Cindy Goddard, City Clerk