

LEWISTOWN CITY COUNCIL MEETING

DATE January 9, 2018

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: PRESENT: Aldermen Clark, Kelley, Weese, Hough, Burget, and Mayor Elmer Littlefield. Also present: Wendy Martin from the Fulton Democrat, Larry Eskridge from Canton Daily Ledger, City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, Chief of Police John Werland, Public Works Director Gary Shawgo, City Attorney Nathan Collins, and Joe Carruthers Waste Water/Water Operator. At 6:41 Kim Pascal arrived. **ABSENT:** Alderman Spotloe.

DECLARATION OF QUORUM by Mayor Elmer Littlefield

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderman Burget made a motion to approve the minutes of November 28, 2017, and December 12, 2017 second by Alderman Clark, roll call vote, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Debbie went over CD percent rates for Ipava Bank, 1 year 1% and 2 years 1.25%.

All Aldermen have treasurer's report. Alderman Clark made a motion to approve the treasurer's report for November 28, 2017 and December 12, 2017, second by Alderman Burget roll call vote, the motion carried all ayes.

BILLS:

Alderman Burget made a motion to approve all bills properly endorsed for November 28, 2017 and December 12, 2017; Seconded by Alderman Clark roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS: None

ATTORNEY'S REPORT: Attorney Nathan Collins. Nothing at this time.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

COMMITTEE REPORTS:

Finance – Alderman Clark: Regarding FY 2017 Audit Report at next meeting accountants will be here to give us overview of Audit.

Sewer – Alderman Burget: Joe Carruthers (waste water/water operator) The Certificate of Insurance will be furnished by the city. When Pat Colglazier was employee, the city covered the insurance for him also. Joe is a contract operator, has license for both water and waste water, Evann Palmer just took test for water license today. Sewer plant is in need of improvement with some EPA issues. Joe Carruthers said a letter will be arriving from the EPA with suggestions regarding improvements. Evann Palmer is full time employee with ½ day regarding water and ½ day on waste water. Gary Shawgo also said that there is a need for improvements in the sewer plant.

Street & Alley – Alderman Hough: The chemicals to de-ice the roads arrived. It combines with salt to use under 20 degrees. The sidewalk list up to date per Mayor and posted.

Police/ESDA – Alderman Spotloe: Absent. Chief said thank you to the city workers for keeping road clear, no accidents reported. Man Power issues at this time, part-timers are working a lot. September at latest he hopes for a new hire. Three candidates that already have PTI are being interviewed, may lose another full timer. Policy agreement needs to be gone over regarding probation period and a 3 year agreement to stay on. ESDA is on Facebook (Fulton county ESDA) regarding road conditions and bad weather.

Water – Alderman Weese: Intersection Water Main had to be lowered during the redo of the intersection with the new stop lights. Amanda said \$57,000 for water main was received. The state decided that the city did not have to pay for the water main being lowered, the state gave us the money and then it is forwarded to the contractor.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: New City Hall Doors are installed and look great. To be paid out of TIF funds, need a resolution at next meeting.

Tourism – Mayor Littlefield: Christmas Dinner went very well around 120 meals were given out, Eagle Days – February 3, 2018 at Emiquon, combining birds of prey at Dickson Mounds this year. \$200.00 will go to help the Birds of Prey.

OLD BUSINESS:

- A. Discuss/Approve Franchise Agreement for Mid Century Fiber – Still waiting per Attorney Collins, probably won't hear any thing till spring.
- B. Discuss/Approve Sidewalk Ordinance – List updated and posted in city administrator office. Ordinance states that construction and repair of sidewalks within Cit is supervised by the Public Works Director. If someone wants their sidewalk right away then city only pays half. Alderman Kelley wants to know who is making decision on the order the sidewalks are done, mayor said as the

calls comes in they are put on the list. Gary Shawgo still makes decision if it is an emergency and needs to be done as soon as possible because it is a hazard. Blacktop can be used for emergencies. Alderman Burget made motion to approve the Sidewalk Ordinance, second by Alderman Hough; roll call vote motion carried all ayes.

- C. Discuss Vehicle/Equipment Replacement – Ton Trucks, Tractors, Squad Cars – Amanda is working on 7 year budget, she is working with Alderman Clark and teaching her about it. Keith Plavic and Joe Carruthers to work together for waste water plant improvements budget. Table at this time.

NEW BUSINESS:

- A. Discuss/Approve Revised Policy and Ordinance Against Discrimination, Harassment and Sexual Misconduct – Illinois municipal league handed out revised policy and Snedeker Risk Management also did. Attorney Collins combined the two to create ordinance. Motion by Alderman Clark to approve the Revised Policy and Ordinance Against Discrimination, Harassment and Sexual Misconduct, second by Alderman Hough, roll call vote, motion carried all ayes.
- B. IRS Abatement, Discuss/Approve Reinvesting into a CD. Alicia Campbell paid state instead of IRS for two years; the city has received all of it back from state that was overpaid. Also money from IRS returned. Originally from IRS \$81,507.00 received back \$72,730.53 back. \$8,776.47 was paid by city in interest. All denied at the beginning, Teresa Strode and Amanda Woodruff, worked on all the paper work needed and resubmitted it in timely fashion, worked hard and got money back. Accountants did audits Alicia Campbell did NOT embezzle any money. All agreed to put it back into Ipava Bank CD in the amount of \$145,896.10 for one year at 1%. Alderman Burget made a motion to put the \$145,896.10 in a CD in the Ipava Bank for one year, second by Kelley, roll call vote, motion carried all ayes. Now this leaves \$56,512.19 left over at this time. May use this money for new water meters.
- C. Approve Personal Property Replacement Tax Disbursement to Library – Motion by Alderman Burget to approve Personal Property Replacement Tax Disbursement to Library, second by Kelley, roll call vote, motion carried all ayes.
- D. Approve Waste Water Rotor Barring and Reducer Purchase – Gary Shawgo state they are saving shaft. A motion by Alderman Burget to purchase the Waste Water Rotor Barring and Reducer, second by Alderman Weese, roll call vote, motion carried all ayes.

ADJOURNMENT:

Alderman Clark made a motion to adjourn at 7:31 p.m.; Seconded by Alderman Weese motion carried all ayes.