

FINANCE COMMITTEE MEETING
MAY 23, 2017 at 5:45 p.m.

The finance committee met in the Lewistown Council chambers at 5:45 p.m.

PRESENT: Alderman Kelley, Weese, Burget, and Mayor Elmer Littlefield. Also present was City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, and Wendy Martin from the Fulton Democrat.

2018 Budget put together by Amanda Woodruff was given to all aldermen to look at. Total revenues \$686,579.70. Questions about reimbursement from TIF Funds, Video gaming tax goes into tourism, street opening permits is questioned where it comes from. Miscellaneous revenues added to budget.

General Fund expenses are street, police/ESDA, utilities, buildings and grounds, administration. Water fund, contract labor is higher this year because of intersection and well field expenses. March of 2018 expense for Evinn Palmer to take water treatment/test class. Will add another employee that will come out of sewer fund. Social Security and IMRF not budgeted in yet. Motor Fuel Tax expenses quite a few new items added. Jill Coleman is paid out of the TIF funds and another part time can be paid out of this. Alderman Burget wants break down of TIF funds. Tourism fund amounts to be given at next meeting.

PUBLIC HEARING
May 23, 2017 at 6:15 p.m.

Eaker Property Annexation

PRESENT: Alderman Kelley, Weese, Burget, and Mayor Elmer Littlefield. Also present was City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, and Wendy Martin from the Fulton Democrat. Alderman Spotloe arrived 6:15 p.m., also Alderman Clark and Hough arrived at 6:16 p.m.

Mayor Littlefield asked if any questions regarding annexation for sewer to Eaker Property, the common address is 13265 North Linda Lane, Lewistown, IL. No questions at this time regarding annexation.

Closed public hearing at 6:21 p.m.

LEWISTOWN CITY COUNCIL MEETING
DATE May 23, 2017

The Lewistown City Council met in regular session in the council chambers. Mayor Elmer Littlefield called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

ROLL CALL: PRESENT: Aldermen Clark, Kelley, Weese, Hough, Burget, Spotloe and Mayor Littlefield. Also present: Wendy Martin from the Fulton Democrat, Larry Eskridge from Canton Daily Ledger, City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, Evinn Palmer, John Werland, Chief of Police, Eric Williams, police officer, Kate Murphy, Cindy Arnett, Billie Simmons, Chadd Eaker, Katie Eaker, Janet Weber, Vicki Irwin, Randy Arnett, Ed Churchill, Janet Daum, Allen LaRivire, Sally LaRivire, Greg Juergins, Craig Porter, Robin Ford, June Russell, Tray Tomm, Tina Henderson, K. Krohe, Gary Shawgo, Ron Wardell, Peggy Wardell, Roger Clark, Jim Hinds, Nick Halbert, see attached list of people.

DECLARATION OF QUORUM by Mayor Littlefield.

MINUTES:

Alderman Spotloe made a motion to approve the minutes of the May 9, 2017 meeting, Seconded by Alderman Burget, the motion carried with all ayes.

CLERKS REPORT: Cindy Goddard. Nothing to report.

TREASURER'S REPORT: Debbie Brown. Nothing to report.

BILLS:

Alderman Clark made a motion to approve all bills properly endorsed; Seconded by Alderman Weese roll call vote, the motion carried with all ayes.

PUBLIC COMMENTS AND PETITIONS:

Kate Murphy opposing selling water to Bear Creek, questioned why we do this job, but stated she respects everyone that puts their time in to do it. She said that the Bear Creek establishment contaminates the water and land. Bothers her that the neighbors have no choice in this matter, and they are staying here. The community has a choice whether to sell water to Bear Creek or refuse. She quoted an article out of newspaper regarding how much they double in size.

Cindy Arnett ask if the city is breaking the already proposed resolution. She said that Mayor is for Bear Creek, and that he was in Ipava trying to convince the residents there to go along with the hog farm, Mayors reply "that is a lie". She stated that the Fulton County Fair is usually short on water so this will not help matters, also a boar was loose the other day and no one came and got it.

Mayor Littlefield asked her if all aldermen get sued will they pay expenses. He has obligation to everyone in Lewistown including them because we have water. He says IF they comply they should be allowed to get it. Another person lives on Hillside road by Loveland wants to get water run to their residence.

Another person stated it is a public health problem. It should be in the agreement that they are financially responsible for any damage or shortage of water that occurs. One person stated that in the 90's there was a big water shortage, and there is still the same amount of wells. What happens if another drought?

ATTORNEY'S REPORT: Attorney Nathan Collins. No attorney present.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

COMMITTEE REPORTS:

Finance – Alderman Clark: Nothing to report.

Sewer – Alderman Weese: Nothing to report.

Street & Alley – Alderman Burget: Mayor talked to Alderman Hough regarding Catholic Cemetery Road, called a meeting with Ed Helle, road commissioner and Richie Chambers, previous road commissioner, in conclusion, a lot of erosion, the problem is the ditches need cleaned out. Alderman Burget upset that he was not included in this. The 1st thing to be done is clean the ditches out. The city does not have a two foot bucket for the backhoe. Need to get one; a new bucket is \$1500.00 from Stambaugh's, maybe going to price another one.

In 2016 contract with IDOT, city will pay them out of Motor Fuel Tax. Need a resolution to pay them. Amanda Woodruff was informed a lot of street signs have been knocked down, in the area of the new intersection, need to get new ones.

Police/ESDA – Alderman Spotloe: Chief Werland, working on lawn enforcement, still have one that was sold for taxes that has not been mowed yet.

Water – Last month Amanda said power surge caused damage to one of the pumps. It was turned into insurance, at that time city was running on one pump. She will have an invoice at the next meeting.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: Nothing to report.

Tourism – Nothing to report.

OLD BUSINESS:

1. IRS Liability Update – Amanda said abatement letter sent to IRS regarding errors on the account. Alderman Burget wanted to know if time frame on payback. No, a payment confirmation paper was sent to IRS. Also confirmation from State of Illinois stating credit of \$117,068.30. The credit on the account can be used as payroll tax credit.
2. Discuss and Approve Police Department purchase of Glock 21 Handguns – Estimated \$9,000.00 is total, \$10,000.00 is allotted. Chief Werland said the handguns are lightweight, simple to use, easy to clean. Alderman Spotloe asked about part-time officers if they could possibly share guns. Chief Werland said each officer has to train with their own gun. Each officer is registered with the state for their guns according to Officer Eric Williams. With the Glocks they can be trained in house, fixed in house, and maintained in house. Mayor Littlefield said this will use up the budget at the beginning of the year, what if emergency. The Mayor suggested that over a 3 year period of time the recruit could pay back the city for the handgun. Alderman Burget made a motion to purchase the Glock 21 Handguns, seconded by Kelley, roll call vote, motion carried all ayes.
3. Discuss and Approve Stop Sign Ordinance for the intersection of Cedar and Macarthur. Motion by Alderman Burget, to approve Stop Sign Ordinance for the intersection of Cedar and Macarthur, a total of 3 stop signs, seconded by Clark, roll call vote, and motion carried all ayes.
4. Discuss and Approve Water Tap Application for Bear Creek Genetics – Burget wants to table till later, also stated that the residents against this need to put the pressure on the County also. Need resolution to allow the city to have control. Amanda Woodruff read previous resolution, it states that Bear Creek Genetics have to furnish all paper work and it has to be approved. Mayor stated he would not want them by his property either. One person asked if it would affect the water pressure for the residences near or past Bear Creek. Mayor said that is for the engineers to determine. If they comply then the city has the legal right to give them the water.

NEW BUSINESS:

1. Discuss and Approve Ordinance or Agreement relating to the Annexation of the Eaker Property. Motion by Alderman Spotloe to approve Ordinance annexing (Eaker Property) certain territory to the City of Lewistown, seconded by Burget, roll call vote, motion carried all ayes.
2. Discuss and Approve Halbert Apartment #3 TIF Application – Mr. Halbert already remodeled Apartment #4 with TIF grant, now asking for \$11,000.00 TIF

- Grant, labor is \$5,150 from Kevin Decker, he also presented Menards estimate. Alderman Burget stated the city needs to see a contract for Kevin Decker, table at this time. Mr. Halbert said he will get everything for next meeting.
3. Discuss and Amend No Parking on North Main Street. Mayor Littlefield said no parking on North Main needs to be amended. He walked both sides of Main Street on Mothers Day, asked residents if they wanted the NO PARKING signs down, they said yes, no problems with parking as long as they don't park and block driveways. It is all commercial property along Main Street, ordinance stated they can have cars parked their. There are three businesses along there. They all need the parking. Want to resend the resolution. Alderman Burget made a motion to amend the No Parking on North Main Street, seconded by Clark to resend resolution, roll call vote, and motion carried with all ayes. Alderman Burget wants curbs painted by the driveways for no parking also.
 4. Discuss Bill for Damage to Steve Grissom's Field – Alderman Burget wanted to know if our city workers can fix this problem. Mr. Grissom send letter stating that a 30 area needs fixed. Steve Grissom wants black dirt hauled in to fix this area that is going to settle. He had a quote from Davis Sand and Gravel of \$450.00 for black dirt (topsoil) and he also wants a top part of a valve removed or the valve lowered. This needs to be discussed with Mr. Grissom before decision made. Table at this time.
 5. Discuss Advisory Budget – discussed in open meeting went thru it already. Amanda Woodruff will make changes for next meeting.
 6. Discuss and Approve Health Insurance – two bids for health insurance was presented. Crossroads Insurance Services of Lewistown has a quote of \$6,342.79 a month for current renewal with current employees, and Corkhill Insurance is \$6,620.77. The city currently has PPO plan. Crossroads agents were here, Tina Henderson and Keith explained the plan. Crossroads is \$277.98 less than Corkhill's renewal. The renewal is July 1; this is needed before budget can be completed. New figure for Crossroads is currently (today) \$5,905.02 a month with the present employees. Table till next meeting.
 7. Closed Session –Alderman Burget made motion to go into closed session at 7:58 p.m. seconded by Clark, closed door.

Doors opened 8:46 p.m. open session resumed.

8. Appointment of Department Heads/Employees: **Public Works Director** – Gary Shawgo, motion by Alderman Weese to appoint Gary Shawgo to Public Works Director, seconded by Burget, roll call, and motion carried all ayes. **Chief of Police** – John Werland, motion by Alderman Spotloe to appoint John Werland as Chief of Police, seconded by Clark, roll call vote, motion carried with all ayes. **City Administrator** – Amanda Woodruff. Motion made by Alderman Spotloe to appoint Amanda Woodruff as City Administrator, seconded by Hough roll call vote, motion carried with all ayes.

9. Appointment of Committees by Mayor Littlefield: **Finance** Alderman Clark appointed, **Sewer** Alderman Burget appointed, **Street & Alley** Alderman Hough appointed, **Police/ESDA** Alderman Spotloe appointed, **Water** Alderman Weese appointed, **Utilities/Publications** Alderman Kelley appointed, **Building and Grounds** Alderman Kelley appointed, and **Tourism** Mayor Littlefield. Motion by Alderman Spotloe to accept all appointments of committees, seconded by Burget, roll call vote, motion carried all ayes.
10. Appointment of Liquor Commissioners and Chairman - Billie Simmons, Kevin Delmastro, Richard Hough and Sally Clark, with Mayor Littlefield as Chairman. Motion carried.
11. Appointment of Zoning Board Members – Motion made by Alderman Burget to appoint Linda Helle, Warren Potter, Jim Hinds, Doug Tindall, and Dave Stell. Mayor Littlefield as Chairman, seconded Spotloe, roll call vote, motion carried all ayes.
12. Appointment of Illinois Municipal Retirement Fund Authorized Agent - Amanda Woodruff, motion carried all ayes.

PUBLIC COMMENTS:

Sally Clark made a comment regarding new clock on Court House, wants suggestions on what times to start and stop bells ringing each day. All 4 faces will be lit at all times. Dome is leaking already.

New ordinance books needed for new alderman. Billie Simmons wants to know who will be in charge of TIF payments to people for tax reasons. Just a report once a year to the county, can be taken over when zoning permit report is taken over.

ADJOURNMENT:

Alderman Burget made a motion to adjourn at 9:05 p.m.; Seconded by Alderman Spotloe motion carried all ayes.

Cindy Goddard, City Clerk