

LEWISTOWN CITY COUNCIL MEETING
DATE November 23, 2021

The Lewistown City Council met in regular session in the council chambers. Mayor Douglas Lafary called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

Invocation: Brant Reed

ROLL CALL: PRESENT: Alderperson Sally Clark, Brad Ward, Kendall Miller, Kim Pascal, John Spotloe and Mayor Doug Lafary. Also present: City Clerk Cindy Goddard, Public Works Director Evinn Palmer, and City Attorney Nathan Collins. **ABSENT:** City Treasurer Debbie Brown and Alderman Trever Kelley (resigned).

DECLARATION OF QUORUM by Mayor Doug Lafary

CLERKS REPORT/MINUTES: Cindy Goddard.

Alderperson Miller made a motion to approve the minutes of November 9, 2021, second by Alderperson Clark, the motion carried all ayes.

TREASURER'S REPORT: Debbie Brown. Absent and No treasurer report.

ATTORNEY'S REPORT: Attorney Nathan Collins.

ENGINEER'S REPORT: Keith Plavec. No Engineer present.

PUBLIC COMMENTS AND PETITIONS: Jerry Ford wondered if we could have a Santa parade but realized it probably not possible. He was told not enough police officers at this time when he talked to Chief Werland, maybe just Santa to Porter Park on the Fire Truck this year. Next year plan the parade when more time is allowed.

COMMITTEE REPORTS:

Finance/Insurance/Zoning – Alderperson Clark: Nothing to report.

Sewer – Alderperson Spotloe: Nothing to report.

Streets & Allies – Alderperson Miller: Nothing to report.

Police/ESDA – Alderperson Ward: Nothing to report.

Water – Alderperson Miller: Nothing to report.

Utilities/Publications – Nothing, Alderperson Kelley – Resignation Letter was sent.

Public Buildings & Grounds – Nothing.

Tourism – Alderman Pascal: Thursday is the free Thanksgiving Dinner they will deliver and dine in. Kim Pascal and Jayson Herrick are in charge of it. December 4 is “Downtown Christmas”, decorating the trees and December 11 is the Winterfest.

Tax Increment Financing – Alderperson Spotloe: Nothing at this time.

Citizens Committee – Amanda Smith not here. Mayor was approached for sound system in the Gazebo.

Christmas Committee - Kenny Haacke the Christmas trees are up and ready for December 4. Kendall Miller donated one for the Gazebo.

WORKS DIRECTOR’S REPORT – Evinn Palmer Director – Have to publish a Public Notice regarding too much Manganese in our water. They have been fixing sink holes, also fixed a couple culverts. This level on the manganese is the same it has been for along time. Alderperson Miller said we also have a lot of iron in our water. Years ago this was also discussed. It is way too expensive to put up a treatment plant. A treatment plant uses a lot of water that is wasted and also an increase of use of the waste water plant. IEPA has changed their rulings requiring us to publish a public notice. Mayor Lafary said manganese is in a lot of foods we eat and also added to a multi-vitamin that is taken.

NEW BUSINESS:

1. Discuss/Approve Billing Homeowner for Emergency Sewer Work – Evinn Palmer said a sewer on Elm Street was the problem; it started in August with a sink hole. Nothing wrong with the city sewer line, it was checked with a camera. Had another call regarding sewer plugged in that area. Home owner was told that the City was willing to donate a saddle to connect to city main when fixing it. This was over Labor Day weekend. The hole that was dug to repair the sewer was then filled in. Had quite a few calls regarding backed up sewers. At that point couldn’t jet thru that sewer they worked on. Then a large hole was dug to repair their sewer, the city had no equipment that was big enough now. So city had to call Kensel Excavating to fix all of it. Ended up being an emergency on a Saturday. Mayor Lafary said the sewer was coming out of man holes and everything from that end of town was filling up that large hole in the yard. Mayor Lafary wants the council’s opinion whether to bill the homeowner or not. Alderperson Spotloe stated the ordinance says that the homeowner owns to the main, his son just repair his and it was around \$10,000.00. Jayson Herrick states that it is his property that is being discussed. The neighbor by the property had been filling the sink hole so he didn’t know there was a problem. It is a rental house he will deed the house over to the city if he has to pay this, he can’t pay this. Blames it on the infrastructure being old. Mayor Lafary states you can’t cut corners on things like this. Alderperson Miller asked should the rest of the tax payers have to pay for this? They were 12 feet from the main and covered it up. City used all the equipment, pea gravel, dirt and gravel the city had. They hauled

mud all day. Very unsafe situation. One city worker had 23 hours overtime and another had 26 hours overtime. Mayor agreed the house is not worth the \$12,000.00. Alderperson Miller asked Jayson Herrick if there is an amount he would agree on paying. He had not thought of that. Citizens have to take care of their own service lines Jayson was told. The Alderman has an estimate of the bills so far. Motion by Alderperson Ward to submit the bill to homeowner, second by Alderperson Miller, roll call vote, Alderperson Clark no, Ward yes, Miller yes, Pascal to abstain, Spotloe yes, and motion carried.

2. Discuss/Approve MFT Resolution 2021-4 for Emergency Work on Main Street – City Clerk had got it approved thru the state to use MFT money for the emergency work on the Main Street sink hole, just need a Resolution approved by the Council to use the Motor Fuel Tax money to pay the bill. Motion by Alderperson Miller to approve the MFT Resolution 2021-4 for Emergency Work on Main Street, second by Alderperson Clark, roll call vote, motion carried all ayes.

Mayor Lafary read the Resignation Letter of Alderperson Trever Kelley (see attached) Alderperson Miller made by motion to accept the resignation of Alderperson Trever Kelley, second by Alderperson Pascal motion carried all ayes.

PRESENTATION OF BILLS:

Alderperson Spotloe made a motion to approve all bills properly endorsed; Seconded by Alderperson Clark roll call vote, the motion carried with all ayes.

CLOSED SESSION: No closed session

ADJOURNMENT:

Alderperson Ward made a motion to adjourn at 7:23 p.m.; motion carried all ayes.



Cindy Goddard, City Clerk

City of Lewistown
Water, Sewer and Street Departments

Evinn Palmer, Public Works Director

During the month of November 2021, your Public Works Departments made and provided record of the following repairs, conditions and services.

Lewistown Billing Department

Billing Department & Water accountability:

** For the purpose of determining unaccounted for water, this report reflects a monitoring period from 11/1/2021 to 11/30/2021*

- 1) Monthly water treated and pumped to distribution = November 5,368,100Gallons
- 2) Meter collection in gallons = 4,813,325 gallons
- 3) Distribution system loss estimate, (water main breaks, flushing, facilities not metered,) = "2 service line leaks"
- 4) Wastewater Plants total gallons processed, 10,618,410 Gallons
- 5)

Unaccounted for water percent, based on well site pumpage to monthly accounted for 10.3%

Billing Operations;

One full time billing clerk,40 hours / week

Time off hours;

- Comp .5 hrs, Pto- 44.5hrs, Holiday 24 hrs

Billing Department.

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Billing Information;

- Customers Billed – 1107
- % Read –
- % Estimated - 0
- Service requests –10
- Shut offs for non-pay- 10
- Shut off request for repairs -1
- Past due customers-77
- Properties currently shut off at street - ?

Training Hours: 0

Water Treatment

This department's objective is to treat and deliver a safe and potable water to Lewistown residents and the surrounding communities.

Evin Palmer is the City of Lewistown Water Superintendent Working under Joe Carruthers. He obtains his Class C IEPA certification. He is directing the daily workforce, following City management practices, budget accountability, and being instructed on the regulatory responsibilities required to become IEPA's "operator in responsible charge."

Plant Operations:

- Staff: 1 Supervisor, 2 full time employees,
- Time off hours = Pto-8hrs Comp- 0 hrs. Holiday 48 hrs.
- Alarms= 24
- Overtime hours = 11hrs
- Monthly chemical costs = \$1,195.82 Down \$163.68 from October
- Chemical treated well's the 11-1
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Compliance:

- Lewistown’s detailed monthly reports can be accessed by going to IEPA’s web site; <http://water.epa.state.il.us/dww/index.jsp>
- Monthly reports to IEPA for Novemeber were sent in on 12- -21
- November testing was for Bacti
- Well, #8/14/16 Came back bad re-sampled and passed
- Had a manganese violation “got letter set up to be in paper 1st week of december.

Projects

- Painting of Fire Hydrants-40% done
- Changing out bad hydrants-0
- Working on how to help lower MCL for manganese
- Scovill Hill Ln line is complete just waiting for pressure test/Bacti’s

Training Hours 1 operator / 0 hrs

Street/System Maintenance

Operations:

- Staff: 1 Supervisor, 3 full time employees, All Monday thru Friday, 1st shift.
- Time off hours for month:- PTO 32 –Comp- 96hrs- Holiday Hours 4hrs-Overtime.

Operational Repairs:

Water Main breaks for month:	0	Main breaks yearly Total:	0
Sewer line breaks for month:	2	Sewer breaks yearly Total:	0
Water Taps for month:	0	Sewer Taps yearly Total:	0
JULIES for month:	18		
Service Line Repairs	2		

Projects:

- Water customer shut offs for month: 0
- Hydrant Flushing per month: 0 Hydrants

- Distribution system valve exercising per month: 0
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- Collection system catch basin cleaning: 2 times
- Sewer Cleaning: 6
- Yards mowed: 0
- Storm sewer maintenance: 7
- We repaired 3 - sink holes, 4- catch basins, 0 - street openings and 0- water main break 2- sewer break 2 – service lines 0 – ditches cleaned 3– alley’s graded in November.
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Training Hours: 0

Wastewater Treatment Facility

This department’s objective is to provide safe and compliant practices that relate directly to water pollution control standards regarding the collection, treatment and discharge of the City of Lewistown’s wastewater stream. Lewistown is currently using the Class 1 license being provided by Joe Carruthers. The license establishes the Licensed operator authorized by IEPA for sewage collection and treatment.

Evin Palmer is the operator in training Working under Joe Carruthers. He is directing the daily workforce, following City management practices, budget accountability, and being instructed on the regulatory responsibilities required to become IEPA’s “operator in responsible charge.”

Plant Operations:

- Staff: 1 Supervisor, 1 full time employee, 7 days a week operation, first shift only.
- Time off hours for month = hrs.0 Pto -. Comp -24Holiday Hours-
- Alarm Call and Call in’s 24 hrs.
- OT = 42 hours.

Compliance;

- Total flow for November was 10,618,410 gallons
- DMR’s for November were submitted on 12/ 9 / 2021
- Discharge from outfall 001 = days

**** The Discharge is permitted overflow site which require testing on a daily basis while discharging. All permit conditions were met, no violations of the permit occurred.**

Measured rainfall for the month of September at WWTP was 0.8 inches total.

Lift Station's Maintenance

=Put degreaser in once a month

Equipment Maintenance/Repairs/Projects

- Waste Sludge 1 times
- Pulled sludge Pumps 2 times
- Backwashed filters 2 times
- Replace floats 1 times
- Greased Rotors 4 Times
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Had a sewer main break on N. Elm do to service line being repaired.

Training hours; 0 hours