

LEWISTOWN CITY COUNCIL MEETING  
DATE March 28, 2017

The Lewistown City Council met in regular session in the council chambers. Mayor R. John King called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

**ROLL CALL: PRESENT:** Aldermen Ford, Kelley, Weese, Barclay, Burget, Spotloe and Mayor R. John King. Also present: Wendy Martin from the Fulton Democrat, Larry Eskridge from Canton Daily Ledger, City Treasurer Debbie Brown, City Administrator Amanda Woodruff, City Clerk Cindy Goddard, Eric Woll, Evinn Palmer, Andrew Whitsitt, John Werland, Chief of Police, Eric Williams, police officer, Elmer Littlefield Jr., Wes Harn, Bob White, and Nicholas Halbert. Darrell Dunteman arrived at 7:17 p.m.

**DECLARATION OF QUORUM** by Mayor John King

**MINUTES:**

Alderman Kelley made a motion to approve the minutes of the March 14, 2017 meeting, Seconded by Alderman Spotloe, the motion carried with all ayes.

**CLERKS REPORT:** Nothing to report.

**TREASURER'S REPORT:** Nothing to report

**BILLS:**

Alderman Spotloe made a motion to approve all bills properly endorsed; Seconded by Alderman Burget, roll call vote, the motion carried with all ayes.

**PUBLIC COMMENTS AND PETITIONS:** None

**ATTORNEY'S REPORT:** Attorney Nathan Collins arrived 6:32 p.m.

**ENGINEER'S REPORT:** No Engineer present.

**COMMITTEE REPORTS:**

Finance – Alderman Ford: Finance report showing work comp is more at than expected, never had seen it before; Alderman Ford thanked Amanda for providing this.

Sewer – Alderman Weese: Nothing to report.

Street & Alley – Alderman Burget: Alderman Burget asked about MFT money received from state for road projects, streets, salt, and sidewalks. The state does not have to be notified how it is being used. The engineer helps with the sidewalks. Years ago the

Citizens had to pay half and city paid half when pouring new sidewalks, is why none were done. Now money from MFT is used so tax payers don't pay half. Burget wants to know why more sidewalks are not on the list. Need a new list for everyone to see according to Alderman Burget. The sidewalks on the end of the North side of West Avenue F are the first to be done.

Police/ESDA – Alderman Spotloe: Chief Werland hasn't heard anything from Josh. Chief believes that city should be furnishing the guns for the police officers so they all have all the same kind. Alderman Burget asked about grants for cameras/dash cams, how is it coming, still working on it. Burget said need to check with Risk Management regarding not having dash cams.

Water – Alderman Barclay: Nothing to report. According to Mayor King, part of contract ran out, talking to Keith Plavic regarding this matter, need to write up new contract to finish well field. A building may need to be torn down also a few other things that city employees will have to do.

Utilities/Publications – Alderman Kelley: Nothing to report.

Buildings and Grounds – Alderman Kelley: Nothing to report. Evinn Palmer was explaining the rubber roof has too many air pockets in it. So in the winter it rolls up and water gets under it. They have been piecing other pieces of rubber together to repair it. Years ago it had been considered building a new roof over the old one. The present rubber roof was done around 2004. Purchasing gutter for the city building would be helpful said Evinn. Mayor King told him to get estimate on the gutter.

Tourism – Mayor King: Nothing to report.

## OLD BUSINESS:

1. Discuss/Approve Whitsitt/AC Beer and Bait TIF Application - Total proposal is \$24,100.00, out of that is \$3800.00 total for labor to install walk in cooler. Alderman Burget suggested half maybe \$10,000.00. Alderman Ford said should include labor in this case. Alderman Burget made a motion for \$12,000.00 half TIF and half grant. Alderman Ford suggested \$24,100.00 half TIF money, \$12,050.00 in grant and \$12,050.00 in 1% loan. Alderman Ford made a motion to give Andrew Whitsitt/AC Beer and Bait, \$12,050.00 TIF and \$12,050.00 at a 1% loan, second by Alderman Spotloe, roll call vote motion carried all ayes.
2. IRS Liability Update - Two installments have been made one of \$50,000.00 second installment of \$145,023.52 total \$195,023.52. Amanda and Teresa (from CANI2 Co.) had to make adjustments to 941's. The \$40,571.91, will keep fluctuating if not paid off at this time. The total of \$40,571,91 will pay the IRS off now, \$63,1124.58 is the original amount, the city could get this back from the

IRS. Next week Rhonda (Rhonda is the IRS representative) will visit. An Abatement letter needs written then given to Attorney Collins to read. This would abate penalties and lessen the interest. So for 2014 and 2015 paid the state \$182,450.76. Alicia Campbell was able to show a credit of \$103,985.52 of verified credit for 2015. \$49,714.80 was refunded from state and sent to the IRS. In 2016 the state used some of the credit. Amanda knows that the city has used \$15,841.15. The system shows currently a verified credit of \$35,429.57. Amanda had to rerun all W2's for 2014 and 2015 and send to state to verify what was sent to state. The city should have \$78,465.24 of unverified credit from the state. Alderman Barclay made a motion to pay the IRS the amount of \$40,571.91, seconded by Burget; roll call vote motion carried all ayes.

Only way auditor would have caught it he would have had to look directly at bank statement. Spotloe asked if CPA or someone else needs to verify numbers each pay roll, maybe treasurer. Errors and omissions insurance is needed or Amanda can get bonded to be covered if a mistake is made or outsource to someone else doing payroll. Need to compare prices of each. What does council want to see each month? Set up new program in computer? All same program LOCUS, payroll, billing debits, credits.

#### NEW BUSINESS:

1. Discuss and Approve Halbert Redevelopment Agreement for Apt. 4 - Clarify amounts of \$4800.00 how it can be used. As long as materials receipts reach the amount total doesn't mater if each item amount changes.
2. Approve Ordinance for Halbert Redevelopment Agreement for Apt. 4 – Alderman Ford made a motion to approve Ordinance for Halbert Redevelopment Agreement for Apartment 4, seconded by Burget, roll call vote yes for Alderman Ford, Kelley, Weese, Burget and Spotloe and no by Alderman Barclay, motion carried.
3. Discuss and Approve Water/Sewer License Proposal - Pat Colglazier gets paid \$350.00 a month. Alderman Ford wants to know what exactly he does and when. Per Evinn he does his work at night, not sure how much time he puts in a month and how many hours he is required to work. Alderman Ford said he is supposed to be training also. The equipment that is required to be trained on is not what the city has. A person would need to be trained in Canton on their equipment. An employee needs Water License by April 6. Alderman Spotloe made a motion to go with Carruthers Consulting (Joseph R. Carruthers) for contractual operations of Lewistown's water and sewer facilities, seconded by Kelley, roll call vote motion carried all ayes.
4. Vote on what percentage of pay for Health Insurance to offer retired employees - Table at this time.
5. Mayor King stated that the City websites got hacked. They tried to close them. He thinks he is sure who did it.

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6. Closed Session: Approve March 14, 2017 Minutes and Personnel – Alderman Barclay made a motion to go into closed session at 7:56 p.m. seconded by Burget, motion carried, doors closed.

Doors opened.

Alderman Barclay made a motion to resume regular session at 8:39 p.m., seconded by Alderman Weese, motion carried.

**ADJOURNMENT:**

Alderman Barclay made a motion to adjourn at 8:40 p.m. Seconded by Alderman Burget motion carried all ayes.

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Cindy Goddard, City Clerk